



GEORGE TOWN COUNCIL

QUARTERLY PERFORMANCE REPORT

1st Jan – 31st Mar 2020

Adopted:	28th April 2020	Council Resolution:	066/20
File Ref:	14.12		

Table of Contents

Table of Contents	2
MESSAGE FROM THE GENERAL MANAGER	4
GOVERNANCE REPORT.....	5
1. General Managers Matters of Involvement 3 rd Quarter 1 Jan-31 Mar 2020	5
2. Council Resolutions Monitor	8
3. Use of the Council Seal.....	8
4. Audit Panel Actions	8
5. Annual Plan Progress Report.....	8
FINANCIAL REPORT	9
6. Financial Reports.....	9
7. Summary of financial results - 1 July to 31 March 2020	9
8. Operational Revenue	10
9. Operational Expenditure.....	11
10. Operating statement.....	12
11. Operational Revenue by Program	13
13. Cash and Reserves.....	17
14. Rates Analysis.....	18
15. Capital Works Progress Report.....	19
SERVICE DELIVERY	32
16. Works and Infrastructure	32
17. Development and Environment	32
18. Planning	33
19. Building Approvals	33
20. Compliance	34
21. Fire Abatements	34
22. Environmental Health and Immunisations.....	34
23. Animal Control Activity.....	35
24. Liveable and Connected Communities	36
25. Healthy George Town	36
26. Healthy George Town Introduces Podcasts by Health Speak	36
27. Kids Activity Portal.....	37
28. George Town Mountain Bike Portal	37
29. Arts, Culture and Experience Officer	37
30. Community Consultation.....	37
31. Digital Activity.....	37
WORKFORCE	38
32. Workplace Health and Safety	38

33. Establishment and Turnover40

34. Performance Review Compliance.....41

MESSAGE FROM THE GENERAL MANAGER

Life as we know it has taken a significant change over the last three months due to the corona virus pandemic that has impacted communities across the globe, including our very own. To ensure the safety of our community and help prevent the spread of the virus, Council closed its playgrounds, customer service centre, public halls, visitor information centre and other public facilities. Many events have been cancelled, sporting competitions have been suspended, many retail shops have either closed or shifted operations to take way and delivery services in order to continue trade, but also to provide valued and essential goods and services to our residents.

While less activity is visible in our streets, parks and reserves at present, I can assure you that Council is still operating 'business as usual' to the best of its ability during these unprecedented times. Our entire workforce is engaged in delivering services to the community and has admirably pivoted to provide additional services in response to the COVID crisis. Examples include the development of a kids activity portal on Council's website designed to keep children of all ages engaged in meaningful activity during isolation. The site includes games, educational activities, cultural experiences and competitions. If you haven't checked out the site as yet, I highly recommend that you do. Even the adults may find the site of value. As not all households have access to the internet, Council worked with local schools to identify families without connections and distribute board games to help provide some level of entertainment during isolation. I take this opportunity to acknowledge TEMCO South 32 in their funding assistance for these initiatives. TEMCO South 32 have been quick to respond and seek to assist the community in partnership with Council, and we hope to announce a larger joint initiative shortly that will go a long way towards aiding the less fortunate in our community achieve quality educational outcomes.

Council has been prompt in introducing a number of immediate responses including a COVID Hardship Policy for rate payers impacted by the COVID crisis, to assist in temporary rate relief free from incurring interest or penalty to individuals and/or businesses that meet the criteria.

Healthy George Town programs have been transitioned to online streaming to assist us all in keeping physically fit. Equally as important is maintaining our mental health during isolation. To assist in this space Council has introduced Healthy Speak, a series of podcasts aimed to help us all navigate these difficult times. I encourage everyone to visit Council's website and follow Council's Facebook Page to engage in these free and highly valuable programs. I take this opportunity to acknowledge and thank the State government for its continued support in funding of the Healthy George Town programs.

Council will soon consider a broader response to the crisis including a 0% rate increase, fee relief and a range of stimulus and recovery grants at its April meeting. While the meeting is closed to public, a copy of the video and audio recordings will be made available on Council's website shortly following. Questions can still be submitted to Council as per usual.

Within the ensuing report, you find that Council is in a strong financial position and continuing to perform at the highest of levels.

On behalf of Council I want to applaud the community for its response to the crisis. We are seeing social distancing measures being adhered to and more pleasing we are witnessing many kind gestures from this caring and resilient community.

I look forward to communicating with as many of you as possible in person on the other side of this.

Keep connected and keep safe!

Shane Power
General Manager
George Town Council

GOVERNANCE REPORT

1. General Managers Matters of Involvement 3rd Quarter 1 Jan-31 Mar 2020

Excludes internal operational meetings.

GENERAL MANAGER – MATTERS OF INVOLVEMENT – SHANE POWER		
January	10	Met with resident
	7	Met with General Manager Health Services Commissioning
	9	Attended Future Impact Leadership Table (FILT) meeting
	9	Met with Housing Tasmania
	9	Met with prospective developer re Airport
	13	Attended General Manager's Performance Review with Council
	13	Attended Brand Tasmania meeting
	14	Attended Council Workshop
	15	Met with representatives from South32
	15	Met with President of George Town Chamber of Commerce
	15	Attended Stakeholder catch up with Tasmanian Audit Office
	16	Attended Future Impact Leadership Table (FILT) meeting
	16	Met with prospective Bell Bay Precinct developer
	16	Met with George Town Fire Brigade
	16	Met with resident re Roadshow follow up
	22	Met with Business and Trade Tasmania, Department of State Growth
	22	Met with Community Coordinator RACT re Greater Launceston Mobility Vision
	23	Attended FILT meeting
	23	Met with Hon. Rebecca White MP Leader of Labor Party and Anita Dow MP, Labor Shadow Minister for Local Government
	23	Met with organiser of George Town Jobs Fair
	24	Attended General Managers' Regional meeting
	26	Attended Australia Day celebration and citizenship ceremony
February	28	Attended Council Workshop
	28	Attended Ordinary meeting of Council
	30	Attended FILT meeting
	3	Met with Director of KEEN re Strategic Partnership
	3	Met with representatives of Low Head Wind Farm
	3	Teleconference with Country Wide Renewables
	3	Teleconference with representatives of Super Model Event
	4	Met with JJ Richards representatives and Manager Infrastructure and works
	5	Attended Owners Representatives Quarterly Briefing - North – TasWater
	5	Attended Brand Tasmania Networking event
	6	Attended FILT meeting
	6	Attended Brand Tasmania workshop
	6	Attended George Town Chamber of Commerce Annual General Meeting
	7	Attended Bushfire Relief morning tea fund raiser
	9	Attended Hillwood Progress Association Mayor's Roadshow
	10	Met with representatives of Bass and Flinders
	11	Attended Council Workshop
	11	Attended Draft Regent Square Master Plan exhibition and discussion

	11	Met with representatives from Sue Rees Modelling School
	12	Attended LG Pro Tasmania Board meeting
	12	Attended meeting with Acting General Manager Workforce Development & Training Branch (Skills Tasmania)
	13	Met with representatives from Paddington Property Group
	13	Met with resident re Woolcock Court, George Town
	13	Met with CEO TNT
	14	Met with Office of Coordinator General
	17	Met with Literary and Learning Coordinator, George Town Hub re 26Ten Workshop initiatives
	18	Met with CEO Aspire
	18	Met with Environex
	18	Met with Michelle O'Byrne MP
	19	Attended Premier's morning tea
	19	Met with consultant for Rating Review with Manager Corporate Services & Finance
	20	Attended radio interview
	20	Attended FILT meeting
	20	Met with residents re George Town's Sporting Heros
	21	Attended BBAMZ meeting
	24	Attended States Grant Commission hearing with Manager Corporate Services & Finance
	25	Attended Council Workshop
	25	Attended Ordinary meeting of Council
	26	Attended radio interview
	27	Attended meeting with General Managers
	28	Presented to students at Port Dalrymple School
	28	Met with representative of Department of Infrastructure, Transport, Regional Development and Communications
March	3	Attended Soroptomist Women's Day Breakfast
	3	Attended Marketing and Branding for International Success workshop with Manager Liveable & Connected Communities
	3	Met with George Town Chamber of Commerce re Strategic alliance
	4	Attended Coastal Group meeting
	4	Met with Thomas Paul Security and Manager Infrastructure & Works
	4	Met with George Town Football Club, George Town Junior Football Club and Employment Plus to discuss sponsorship opportunity
	5	Attended FILT meeting
	5	Met with Senior Advisor to the Premier
	10	Attended Council Workshop
	11	Attended round table discussions with House of Representatives Select Committee on Regional Australia
	11	Attended FILT session
	11	Attended meeting with NTDC re REDS Implementation Plan
	12	Met with Bridget Archer Federal Member for Bass
	12	Attended launch of Hydrogen Cluster
	12	Met with Hillwood Football Club and AFL Tasmania representatives
	12	Attended Mountain Bike Reference Group meeting
	13	Met with the Beechford Residents and Ratepayers Association with the Mayor re follow up on Roadshow
	16	Met with resident on Friend Street and Woolcock Court
	16	Attended Bass & Flinders Centre - Tasmania's oldest boat, Admiral, an open rowed ferry boat is craned through the roof into the building with Mayor
	16	Attended tour of George Town Neighbourhood House
	16	Met with Weymouth Progress Association re follow up on roadshow
	17	Attended Council Workshop – 2020/2021 Budget

18	Teleconference with Premier's Senior Advisory
18	Teleconference with Northern General Managers' re COVID-19
19	Attended Community Pride meeting
19	Attended FILT meeting
19	Met with World Supermodel Production representatives
20	Met with CEO NTDC
20	Attended General Managers' Regional meeting
23	Teleconference with George Town Chamber of Commerce President
23	Met with Trade Training Centre representative
23	Attended George Town Chamber of Commerce Strategic planning session
24	Teleconference - FILT Strategic Growth Action Team meeting
24	Teleconference - Local Government Association of Tas. (LGAT) COVID Stimulus Package Discussion
24	Attended Ordinary Council meeting
25	Teleconference – South32
27	Teleconference – LGAT General Meeting
27	Met with George Town Neighbourhood House representatives
31	Teleconference – FILT Strategic Growth Action Team meeting

2. Council Resolutions Monitor

The Council Resolutions Monitor is located in Annex A.

3. Use of the Council Seal

The Seal of the George Town Council was used on the following occasions during the reporting period.

Date	Document Details
13.01.2020	Healthy George Town Year 2 and 3 Funding Agreement 1 January 2020 – 31 December 2021
13.01.2020	Adhesion Order, 119 Bellbuoy Beach Road, Low Head
20.02.2020	Final Plan of Survey & Schedule of Easements for Stage 6, Lot 29 Lord Liverpool Drive subdivision
02.03.2020	Grant Deed Replacement of Back Creek Bridge
05.03.2020	Final Plan of Survey & Schedule of Easements 3 Lot Subdivision 19-21 Edgar Street, George Town
24.03.2020	Final Plan of Survey & Schedule of Easements 3 Lot Subdivision, 35 Esplanade South, George Town

4. Audit Panel Actions

Outstanding Audit Panel actions are listed in Annex B.

5. Annual Plan Progress Report

The Annual Plan Progress report is a snapshot of progress against the tasks of the 2019-2020 Annual Plan. It follows a traffic light system. Green indicates the task has commenced and is on schedule. Yellow light indicates the task has commenced but is slightly behind schedule. Red light indicates the task has commenced and is substantially behind schedule, or the task has not yet commenced. Clarifying remarks are located in the comments section of each task. The report is located in Annex C.

FINANCIAL REPORT

6. Financial Reports

Included in this section are the following financial reports:

Financial Summary Commentary on the financial results and key variances to budget.

Operating Statement Summary of year to date financial performance against budget

Operating Statement – by Program of year to date financial performance against budget

Capital Works Statement - Summary of year to date capital expenditure by asset type

Financial Reserves - Summary of balances and movement in Council reserves

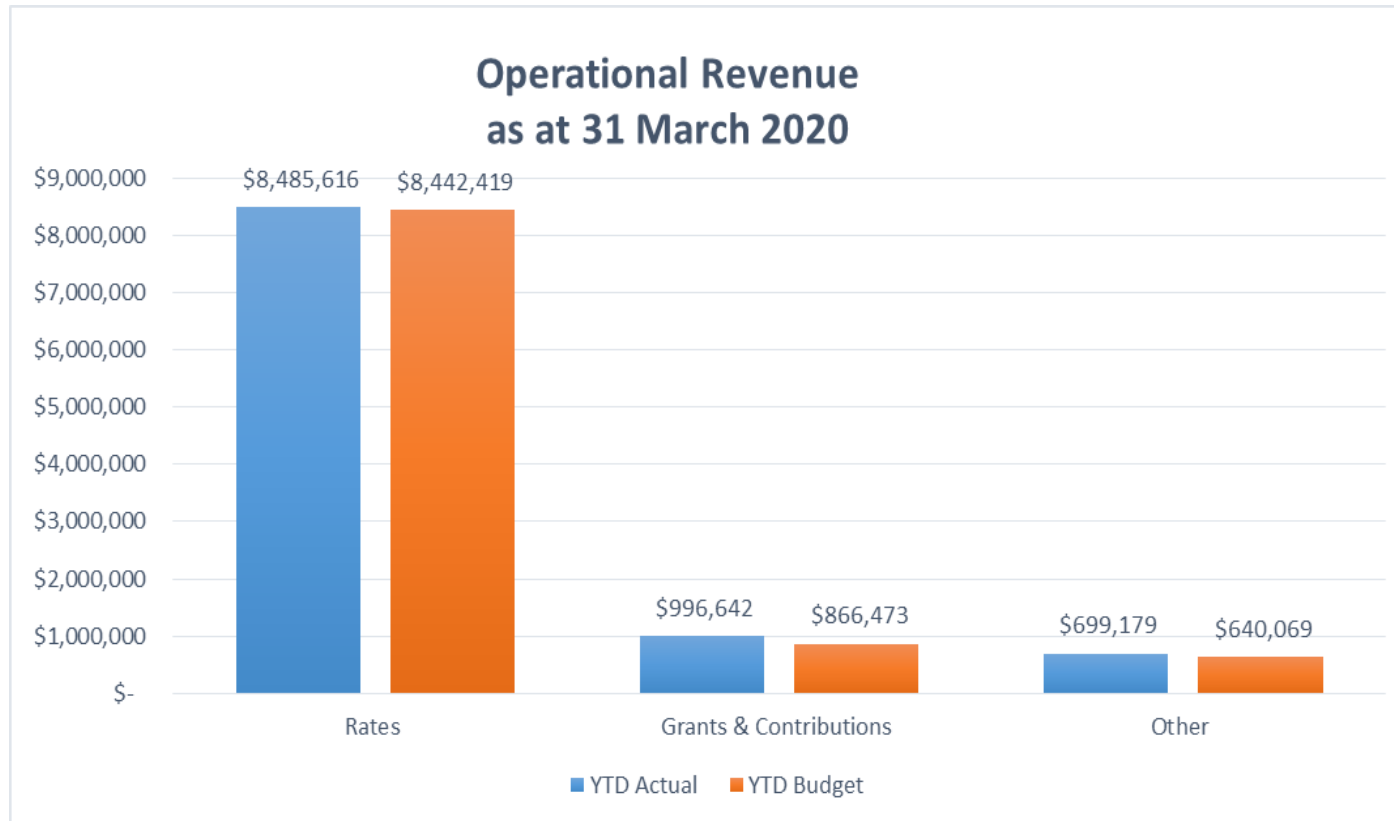
Outstanding Rates report

7. Summary of financial results - 1 July to 31 March 2020

The operating income for the period to 31 March 2020 is \$10.18m or 97% of total annual budget. Against year to date budget projections, overall income shows a positive result of \$0.23m as a result of Healthy George Town funding and higher than budgeted building permit fees. Operating expenditure year to date is \$8.07 or 71% of total annual budget. Against year to date, overall expenditure is less than budget by \$.828m with contracts and employee costs both overall below expected expenditure for the 9 months to end of March 2020.

Below is a summary of the operating statement compared to budget. Please see the financial statements on the following pages for further information on Council's financial performance for the quarter.

8. Operational Revenue



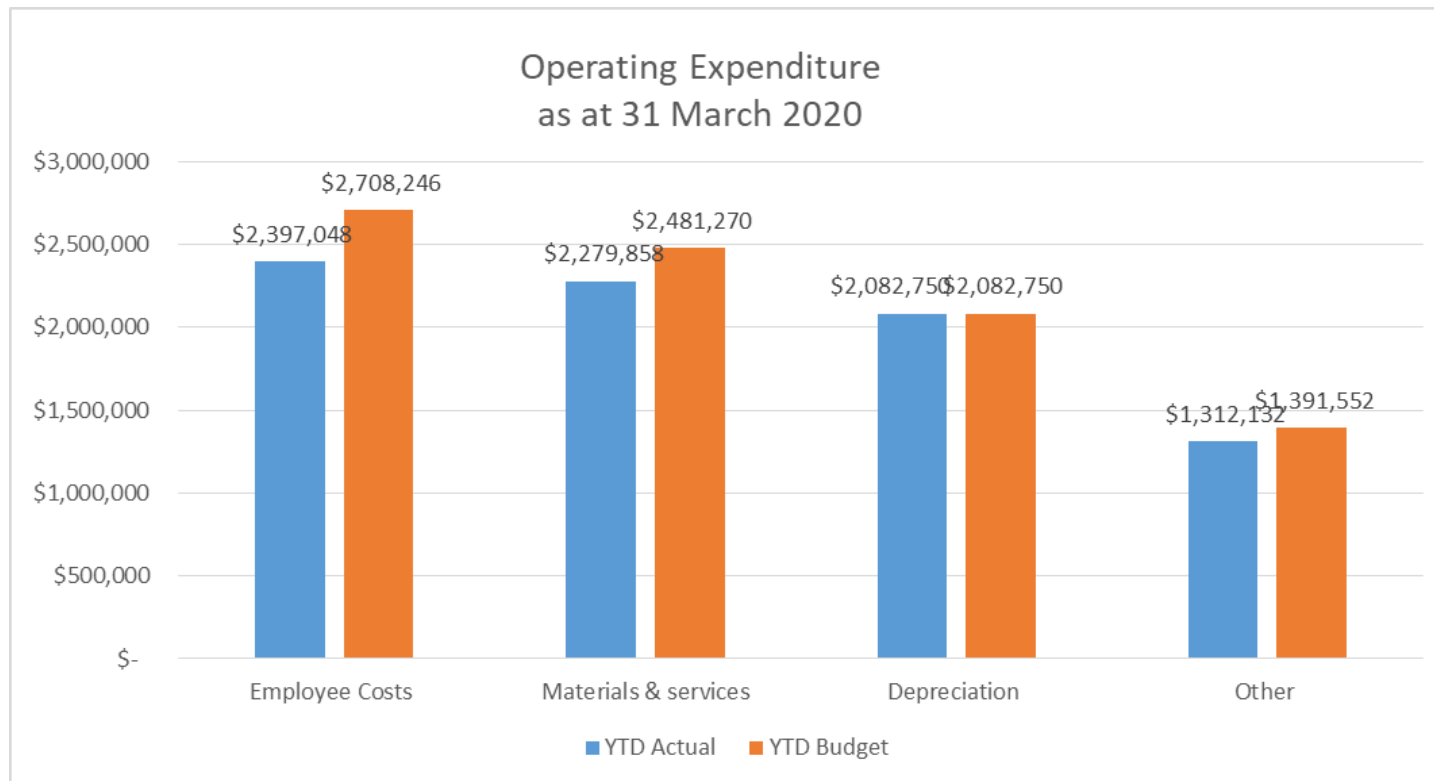
Key Budget Variance

Rates – Budget variance is due to timing and amount of prepayment of rates.

Grants and Contributions – Higher than budgeted due to \$75,000 contribution for Healthy George Town, this contribution was not included in the budget.

Other – Overall favourable variance due to higher than budgeted income in Building fees.

9. Operational Expenditure



Key Budget Variance

Employee Costs – Favourable budget variance is due to timing of staff appointments.

Materials and Contracts – Favourable variance due mainly to timing of operational invoices.

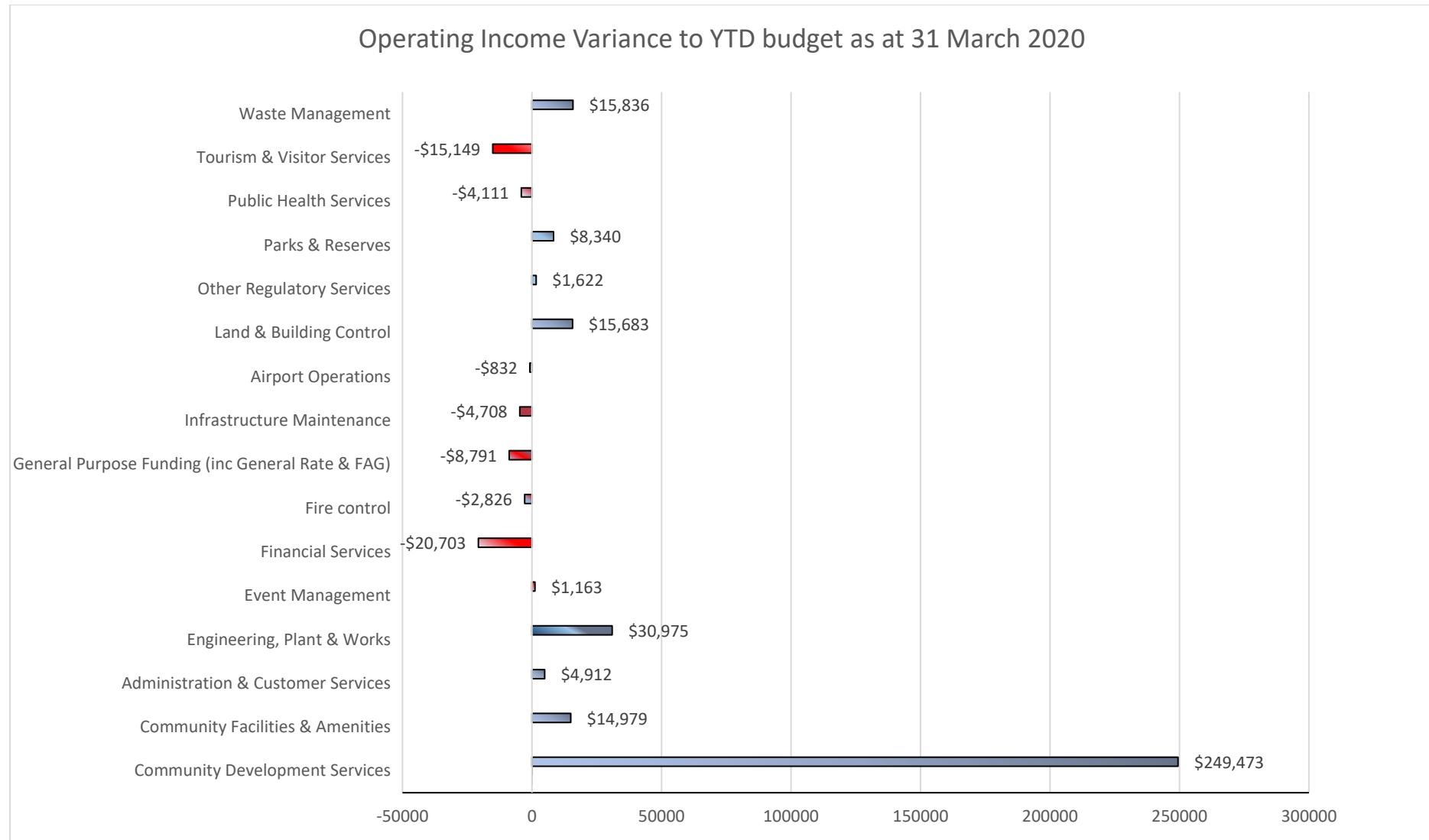
Other Expenses – Favourable variance due mainly to timing of operational invoices.

10. Operating statement

	<u>2020 March Actual</u> <u>Year to date</u>	<u>2020 March Budget</u> <u>Year to date</u>	<u>Variance to Budget</u> <u>Year to date</u>	<u>2020 Full Year</u> <u>Budget</u>	<u>% of Budget</u> <u>%</u>
	\$	\$	\$	\$	%
<u>Operating Income</u>					
Contributions operational	0	0	0	0	0%
Grants operational	985,818	802,263	183,555	941,262	105%
Investment Income	163,547	184,250	-20,703	321,000	51%
Other Revenues	28,683	28,917	-234	40,560	71%
Rates	8,485,616	8,442,419	43,197	8,539,554	99%
Reimbursements	92,590	23,478	69,112	84,199	110%
Statutory Charges	237,622	206,739	30,883	274,794	86%
User Charges	176,736	196,685	-19,949	262,992	67%
<u>Total Operating Income</u>	10,170,613	9,884,751	285,862	10,464,361	97%
<u>Operating Expenditure</u>					
Contracts	1,820,967	1,938,663	-117,696	2,511,747	72%
Depreciation Amortisation	2,082,750	2,082,750	0	2,777,000	75%
Employee Costs	2,397,048	2,708,246	-311,198	3,611,431	66%
Finance Costs	77,243	93,726	-16,483	124,968	62%
Impairment	0	3,750	-3,750	5,000	0%
Internal Hire	-8,027	0	-8,027	0	0%
Materials	458,891	542,607	-83,716	720,651	64%
Other Expenses	1,242,916	1,297,826	-54,910	1,548,744	80%
<u>Total Operating Expenses</u>	8,071,787	8,667,568	-595,781	11,299,541	71%
<u>Surplus/Deficit</u>	2,098,826	1,217,183	881,643	-835,180	
Federal Assistance grant prepaid	964,042	941,261	22,781	941,261	
<u>Underlying Surplus</u>	3,062,868	2,158,444	904,424	106,081	

The Operating Statement includes all sources of Council revenue and expenditure incurred in its day-to-day operations. It should be noted that only recurrent income has been included, with insurance payments and all capital grants being excluded. Expenditure listed in the Operating Statement does not include the cost of asset purchases or sales, loan repayments, capital works expenditure or reserve funds. It does however, include depreciation as an expense.

11. Operational Revenue by Program



Income – variances to projected budget year to date.

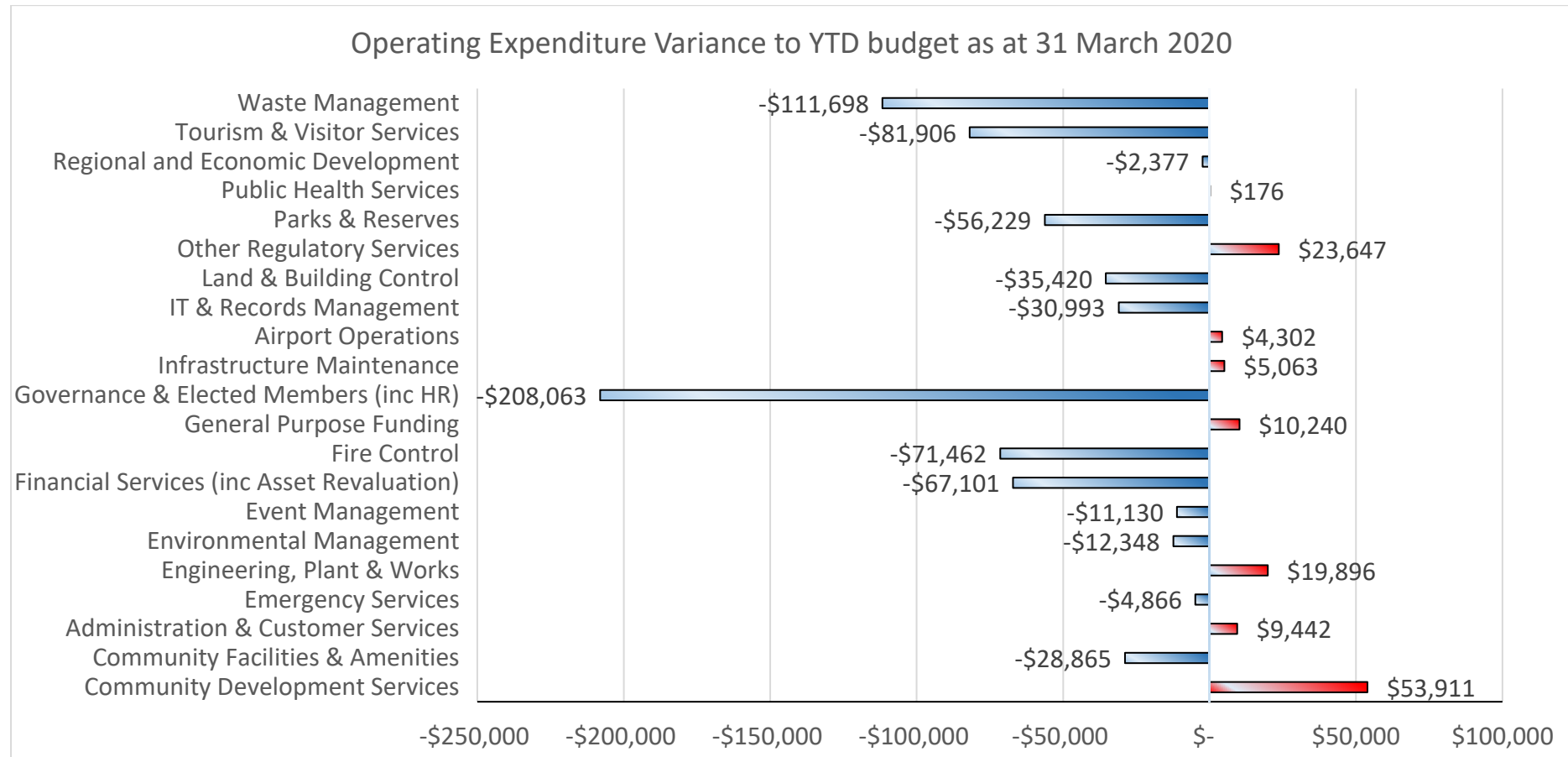
Over projected year to date budget

- Waste Management – higher than budgeted domestic waste and transfer station income
- Land and building control – higher than budgeted income from building and permits, offset by lower than budgeted planning income.
- Engineering, plant and works – private works income
- Community Development Services – Healthy George Town funding.
- Community Facilities and Amenities – higher than budgeted reimbursements.

Under projected year to date budget

- Tourism and Visitors Information Centre – lower than projected income from sale and user charges, partly attributable to the closure due to COVID-19.
- Financial Services – lower than budgeted investment income due to falling interest rates.
- General Purpose funding – timing of FAG payments.

12. Operational Expenditure by Program



Expenditure – variances to projected budget year to date.

Over projected year to date budget

- General Purpose Funding – additional costs to include rates calculator on website and higher than budgeted rates recovery costs for the quarter.
- Airport Operations – additional costs for preparation of tender documents for sale of airfield.
- Other Regulatory Services – higher than budgeted Building inspector fees for quarter due to high volume of building permits.
- Community Development Services – Healthy George Town expenditure offset by income.
- Engineering, plant and works – Private works expenditure

Under projected year to date budget

- Waste Management – lower than budgeted waste transfer station domestic waste and recycling costs due to timing of September contract and disposal invoices not processed as at 31 March 2020.
- Tourism and Visitors Information – favourable variance due to the timing of purchases of goods.
- Parks and Reserves– favourable variance due to timing of works and engagement of contractors.
- IT & Records Management – favourable variance to budget due to the timing of invoices.
- Governance, Elected Members and HR –favourable variance due to timing of strategic projects and savings as a result of EBA changes.
- Fire control – timing of final payment yet to be made.
- Financial Services – timing of strategic projects
- Community Facilities and Amenities - favourable variance to budget due to the timing of contractor payments.

13. Cash and Reserves

Cash & Reserves		
As at 31 March 2020		
	<u>2018/2019</u>	<u>2019/2020</u>
Cash	\$	\$
Reconciled cash at bank	731,276	1,348,593
Cash Investments	5,623,535	7,402,200
Cash available to meet Reserves, Provisions and Council Budget items	6,354,811	8,750,793
RESERVES & PROVISIONS		
Deposits & Trust funds	126,967	129,889
Annual Leave Provision (Total)	350,385	343,806
Long Service Leave Provision (total 2019/2020)	228,888	253,381
Personal Leave Provision	64,839	-
Leave in Lieu (Current)	2,292	1,549
Plant Replacement Reserve	577,936	447,698
Public Open Space Reserve	21,753	77,192
Footpath Reserve	909	909
Road Development Reserve	7,255	7,255
Airport Maintenance Reserve	4,252	4,253
Private Works Reserve	11,519	11,519
Working Capital Reserve	123,977	123,977
Prepaid Grant Income (R2R, Levelling playing fields, Healthy GT)	-	974,000
Total	1,520,972	2,375,428
Surplus/(Deficit) after funding reserves & provisions above and available to meet Council Budget items	4,833,839	6,375,364

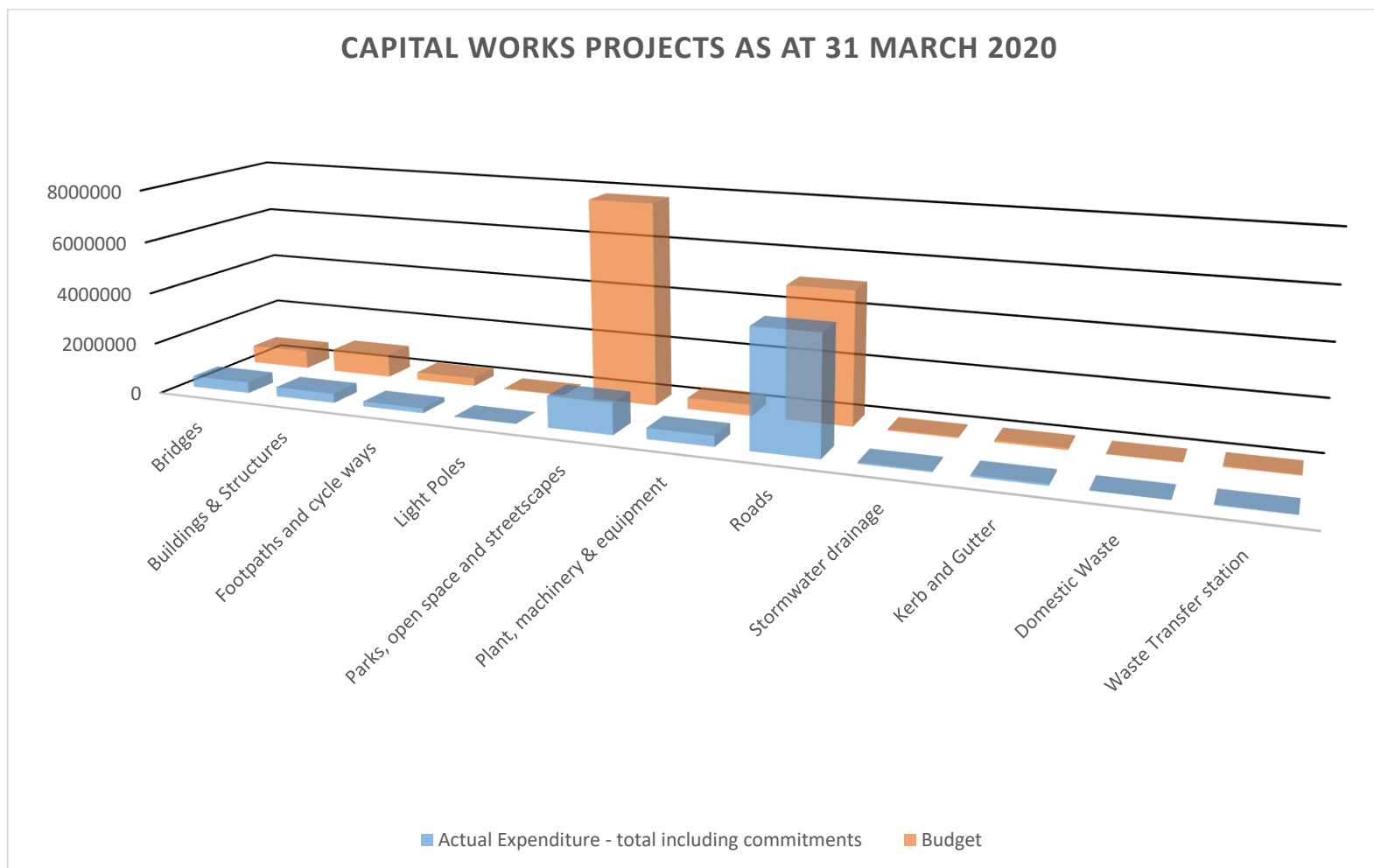
14. Rates Analysis

Rates Analysis		
For period ended 31 March 2020		
	<u>2018/2019</u>	<u>2019/2020</u>
	\$	\$
Rates Arrears - 1 st July	(19,226)	90,624
Annual Rates Levy - CURRENT	8,168,126	8,524,347
Supplementaries ,Penalty & Interest	69,247	62,045
Total Rates Payable	8,218,147	8,667,016
Payments & Remissions	(7,796,209)	(8,056,909)
Total Rates Outstanding	421,938	620,107
Percentage Collected	94.9%	92.9%
<i>Ratepayers in Credit</i>	204,446	193,008
<i>Rates Overdue</i>	626,384	813,115*

*Note: Due to COVID-19 crisis, fourth instalment rates due date is 30 April 2020.

15. Capital Works Progress Report

Capital works are the financial investments that Council makes in the assets and infrastructure that it controls and provides for use by the community. Capital works primarily include public buildings, transport infrastructure, public space, recreational facilities and environmental infrastructure. Annually in conjunction with the adoption of the budget, Council adopts its Capital Works Program that sets out the projects that will be delivered in the next year. This section provides an update on our progress towards achieving each project.



Capital Works

Asset Class	Location	Capital Program Year	Work Order Number	Project Description	Budget	Actual Expenditure - total including commitments 2019/20	Balance of Budget	Progress Comments
Bridges	Various bridges	CFWD	1538	26 Bridge sites - minor failures as identified by Ausspan	\$162,000	\$59,004	\$102,996	Waiting for quote for Colgraves Rd
	Dalrymple Rd	2019/2020	1629	Dalrymple Road - Bridge upgrade - new section East Arm Road	\$335,000	\$364,697	-\$29,697	Works starting 23/03/20 budget overspend approved
	Back Creek Road	2019/2020	1630	Back Creek Road Bridge replacement	\$210,000	\$4,100	\$205,900	Tenders closed
Bridges Total					\$707,000	\$427,801	\$279,199	
Buildings & Structures	Memorial Hall	CFWD	1435	Memorial Hall Complex - Sub floor inspection; identification of cause of sub floor rising damp; remedial action; ventilation to all timber floors (in vicinity of GFC): Stage 1	\$27,000	\$22,794	\$4,206	Remote monitoring and sensors to be installed.
	All building stock	CFWD	1540	All building stock - upgrades for access compliance	\$50,000	\$49,747	\$253	Ongoing.

	All building stock	CFWD	1541	All building stock - install roof safety systems	\$15,000	\$15,008	-\$8	Memorial Hall to be completed - works commencing March 2020
	All building stock	CFWD	1542	All building stock - upgrades to exit systems to ensure compliance	\$25,000	\$23,447	\$1,553	Ongoing - Weymouth & Hillwood Hall to be completed.
	Beechford Community BBQ	CFWD	1546	Beechford Community BBQ and shed	\$14,000	\$11,469	\$2,531	Ongoing by Community
	Amenities facilities Sporting	CFWD	1553	Amenities facilities Sporting complex	\$360,000	\$24,239	\$335,761	Tender advertised - options being investigated
	GT Sports complex dwelling	CFWD	1554	GT Sports complex dwelling - refurbish to bring into use	\$20,000	\$13,328	\$6,672	90% of work completed
	Pool	CFWD	1555	Pool - main slide and mushroom slide resurfacing	\$16,000	\$15,080	\$920	Works completed.
	Hillwood Hall installation of Stage 1 acoustic surface	CFWD	1556	Hillwood Hall installation of Stage 1 acoustic surface - subject to committee contribution	\$14,000	\$5,227	\$8,773	Currently exploring options
	Hillwood Football club	CFWD	1557	Hillwood Football club - realign boundary	\$6,000	\$754	\$5,247	Waiting for Crown consent.
	Lulworth Community Building	CFWD	1558	Lulworth Community Building extension and shelter	\$5,500	\$4,029	\$1,471	Completed.

	Watch House	CFWD	1560	Watch House - electrical and heating upgrade	\$20,000	\$204	\$19,796	Working with Heritage - waiting on permit and quote
	Weymouth BBQ and	CFWD	1561	Weymouth BBQ and shelter adjacent to hall (Subject to Crown Approval)	\$10,000	\$8,976	\$1,024	BBQ ordered - works progressing
	All building stock	2019/2020	1631	Building Access upgrades as per building condition risk assessments (year 2) (where not part of specific jobs)	\$10,000	\$1,411	\$8,589	On-going.
	All Building stock	2019/2020	1632	Building roof safety upgrades as per building condition risk assessment (year 2)	\$5,000	\$5,197	-\$197	Works Commenced.
	All building Stock	2019/2020	1633	Building Exit upgrades as per building condition risk assessments (year 2) (where not part of specific jobs)	\$10,000	\$868	\$9,132	Completed
	All building Stock	2019/2020	1634	On Site Waste Water Management Systems (OSWWMS) (septic tanks and drains) upgrade (year 1)	\$10,000	\$800	\$9,200	Bellingham & Beechford - works programmed
	All building stock	2019/2020	1635	Building lighting upgrades to LED as per	\$10,000	\$10,225	-\$225	Works completed.

				building condition risk assessments				
	Beechford PA	2019/2020	1636	Toilet block upgrade: demilition of existing and installation of new toilet	\$46,500	\$7,666	\$38,834	Works have commenced, waiting on permit from crown services
	Beechford PA	2019/2020	1637	Tennis court fencing	\$5,000	\$5,528	-\$528	Completed
	Bellingham Hall	2019/2020	1639	design and construct new absorption drainage system for existing septic tank	\$6,000	\$2,245	\$3,755	Works starting March
	Depot	2019/2020	1640	Improvements to lunchroom/staff meeting room	\$30,000	\$22,271	\$7,729	Works commencing soon.
	East Beach	2019/2020	1641	Design and scope - East Beach Shower site	\$10,000	\$2,650	\$7,350	Almost completed proposal
	George Town Football Club	2019/2020	1642	Reseal Floors	\$5,000	\$5,200	-\$200	Works completed.
	Hillwood Hall	2019/2020	1643	Stage repairs	\$35,000	\$36,209	-\$1,209	Works completed.
	Lagoon Beach	2019/2020	1644	Renew toilets, floor and painting, disabled access to Australian Standards	\$30,000	\$38,622	-\$8,622	Completed.
	Lagoon Beach	2019/2020	1645	Relocate lighting and improve lighting in BBQ area	\$5,000	\$2,739	\$2,261	Completed.

	Memorial Hall	2019/2020	1646	Repairs to the Memorial Hall concrete pillars.	\$15,000	\$136	\$14,864	Works programmed - waiting on contractor
	Pool	2019/2020	1647	Pool heating	\$54,000	\$136	\$53,864	Potential Carry Forward
	Mem Hall, Hillwood, Weymouth	2019/2020	1648	Defibrillator units x 4	\$12,000	\$11,871	\$129	Completed
	York Cove Seniors	2019/2020	1649	Accessible path, footpath and drainage, baihai seat	\$19,000	\$17,747	\$1,253	Works completed.
Buildings & Structures Totals					\$900,000	\$365,822	\$534,178	
Footpaths and cycle ways	Footpaths	2019/2020	1650	Footpath renewal, various location noted on footpath survey	\$50,000	\$44,232	\$5,768	Wellington, Davies, Sorell and Cimitiere Sts completed. Works to continue Macquarie St
	Low Head Pilot Station to Lighthouse	2019/2020	1651	Shared trail 1.16k	\$260,000	\$142,760	\$117,240	Works commenced
Footpaths and cycle ways Total					\$310,000	\$186,992	\$123,008	
Light Poles	Pole replacement	2019/2020	1652	Average 3 pole renewal annually at location noted by WST/TN	\$22,000	\$4,912	\$17,088	Progressing as required.
Light Poles Total					\$22,000	\$4,912	\$17,088	

Parks, open space and streetscapes	Regent Square Playground	CFWD	1619	Regent Square Playground Stage 1 (from WO 1326)	\$421,180	\$423,287	-\$2,107	Stage 1 Complete
	Elizabeth Street Playground	CFWD	1573	Elizabeth Street Playground	\$17,700	\$3,056	\$14,644	
	Playground Equipment Replacements	CFWD	1580	Playground Equipment Replacements	\$35,000	\$32,035	\$2,965	On-going.
	York Rivulet embankment	CFWD	1584	York Rivulet embankment improvement and block wall continuation	\$37,000	\$36,869	\$131	Completed
	Bellingham Hall	2019/2020	1653	Shade sail over playground	\$12,000	\$204	\$11,796	Exploring engineering plans for sail installation.
	Cemetery - Pipers River	2019/2020	1655	Cemetery Pipers River - upgrade of ashes placement area as per community input	\$10,000	\$0	\$10,000	Options being sort.
	Cemetery - George Town	2019/2020	1654	Cemetery George Town - Lawn section installation of headstones and plinth	\$12,000	\$0	\$12,000	Options being sort.
	Cemetery - George Town	2019/2020	1656	Cemetery George Town - renewal of rose garden, inc irrigation and beds	\$20,000	\$19,796	\$204	Works commenced to install irrigation

	Council Chambers	2019/2020	1657	Upgrade irrigation system to Automated System	\$5,000	\$633	\$4,367	Transfer to 20/21 Financial Year
	Council Chambers	2019/2020	1658	Complete rear garden	\$5,000	\$4,751	\$249	Completed.
	Esplanade North Reserve	2019/2020	1659	Continue bollards and extend carpark	\$25,000	\$21,085	\$3,915	Car park extension completed. Bollards to be installed.
	George Town Football Club	2019/2020	1660	Asphalt in front of clubrooms	\$16,000	\$30,672	-\$14,672	Completed. \$9000 to come from Football Club. Overspend \$5,613. Seating not included in original scope, grant funding for lighting will accommodate difference.
	George Town Mountain Bike Trail	2019/2020	1661	Mountain Bike Trail	\$4,400,000	\$70,466	\$4,329,534	Tender advertised.
	George Town Sporting Complex	2019/2020	1662	New water main for future irrigation systems and installation of irrigation system to Cricket and Football grounds	\$120,000	\$150,011	-\$30,011	Cricket and Football ovals to be done
	George Town Swimming Pool	2019/2020	1663	Upgrade irrigation system to Automated System	\$10,000	\$10,311	-\$311	Works completed.
	George Town Swimming Pool	2019/2020	1664	Front entrance landscaping. K&C in carpark and pedestrian ramps and pram crossings	\$20,000	\$18,472	\$1,528	Works completed.

	Hillwood Football Ground	2019/2020	1665	Boundary fence - replace with steel posts and wire fence	\$39,000	\$38,127	\$873	Completed.
	Hillwood Football Ground	2019/2020	1666	Install fence to the rear of the club house bordering the creek - safety issue.	\$8,000	\$0	\$8,000	Waiting on Crown
	Pier Pontoon	2019/2020	1667	Pontoon George Town - safety railing	\$35,000	\$33,307	\$1,693	Works completed.
	Regents Square	2019/2020	1668	Master plan implementation - from Stage 2 forward	\$2,450,000	\$294,156	\$2,155,844	Consultation process underway / design works in progress.
	Various parks/reserves	2019/2020	1669	Park furniture renewal programme	\$20,000	\$3,059	\$16,941	2 seats installed - Macquarie & Anne St office. 1 to be installed Old Beach Rd
	Windmill Point	2019/2020	1670	Irrigation system	\$20,000	\$19,947	\$53	Works completed.
	Windmill Point	2019/2020	1671	Interpretative signage installation and replacement	\$30,000	\$0	\$30,000	
	York Cove - from Senior Citizens building to Bathurst St	2019/2020	1672	Continue landscaping	\$20,000	\$0	\$20,000	Not yet commenced.
Parks, open space and streetscapes Total					\$7,787,880	\$1,210,245	\$6,577,635	

Plant, machinery & equipment	Passenger Vehicle	2019/2020	1683	Passenger Vehicle - GM	\$50,000	\$49,781	\$219	Completed
	Passenger Vehicle	2019/2020	1684	Passenger Vehicle - Replace TLCD	\$40,000	\$41,744	-\$1,744	Completed
	Light Vehicle	2019/2020	1685	Utility - works	\$30,000	\$26,791	\$3,209	Completed.
	Utility	2019/2020	1686	Utility - Works Co-ordinator	\$35,000	\$34,541	\$459	Completed.
	Truck	2019/2020	1687	8 yard tipper truck - replace PN 3001 and PN 3014	\$171,000	\$163,625	\$7,375	completed
	Mowers	2019/2020	1688	Ride on mower replace PN5005	\$20,000	\$18,381	\$1,619	Completed.
	Trailers	2019/2020	1689	Machinery float - replace PN4010	\$25,000	\$32,655	-\$7,655	Completed.
	Small plant trailer	2019/2020	1690	Small plant trailer	\$15,000	\$7,529	\$7,471	Completed.
	Water tanker slide	2019/2020	1691	Water tanker slide on	\$29,000	\$27,198	\$1,802	
	Equipment	2019/2020	1693	Swimming Pool water slide pump	\$15,000	\$12,656	\$2,344	Completed.
Plant, machinery & equipment Total					\$430,000	\$414,900	\$15,100	

Roads	Road Infrastructure grant	CFWD	1411	Road Infrastructure grant - Industry Road	\$3,463,630	\$3,508,992	-\$45,362	3 bridges to be widened / compete by the end of April, budget overspend approved by Council
	Franklin Street repair	CFWD	1468	Franklin Street repair	\$250,000	\$211,255	\$38,745	Almost completed - asphalt works to be done
	Davies Street/Friend	CFWD	1476	Davies Street/Friend Street subdivision road improvements	\$60,156	\$2,763	\$57,393	Developer has indicated his intent to not commence with subdivision. Suggest transferring funds to other kerb renewal projects.
	Blackspot	CFWD	1509	Blackspot - Intersection Franklin/Victoria St	\$300,000	\$286,078	\$13,923	Completed.
	Macquarie Street	CFWD	1600	Macquarie Street - Traffic calming works	\$33,700	\$34,979	-\$1,279	Works Completed.
	Sealed Road - Renewal	2019/2020	1673	Gerzalia Drive CH 0-680m, renewal of failing pavement, condition score 8/10	\$320,000	\$126,138	\$193,862	Completed. Transfer approx \$30K to Industry Rd Bridges Project.
	Sealed road surface	2019/2020	1674	Sealed road surface renewal (reseal) at various locations, 7km, as per AMP	\$350,000	\$264,311	\$85,689	To be completed by 30th April
	Minor road pavement	2019/2020	1675	Minor road pavement renewal/strengthening	\$36,000	\$30,916	\$5,084	Works completed.
	Sealed Road - Upgrade	2019/2020	1676	Hillwood Road Hillwood - to Berry Farm	\$130,000	\$15,800	\$114,200	Final design being completed.
	Unsealed Road - Renewal	2019/2020	1677	Unsealed road renewal(resheeting) at	\$120,000	\$20,349	\$99,651	East Arm Road completed. Works will commence shortly on remaining unsealed roads.

				various locations, 2.5km, as per AMP				
	Scoping and Design	2019/2020	1678	Trevor Street Weymouth - extension	\$17,000	\$0	\$17,000	Design being done.
	Leam Road Hillwood	2019/2020	1679	Leam Road Hillwood - remainder	\$30,000	\$0	\$30,000	Designs to be done.
Roads Total					\$5,110,486	\$4,501,581	\$608,905	
Stormwater	Kerb pit	2019/2020	1680	Stormwater kerb pit renewal, various locations as noted on pit inspection	\$50,000	\$51,497	-\$1,497	Completed.
Stormwater drainage Total					\$50,000	\$51,497	-\$1,497	
	Kerb and gutter	2019/2020	1681	Kerb renewal program, Davies and other streets as noted on kerb inspection	\$70,000	\$69,813	\$187	Completed.
Kerb and Gutter Total					\$70,000	\$69,813	\$187	
	Bin replacement	2019/2020	1682	Kerbside bin replacement 150/140lt and 75/240lt, plus freight	\$12,000	\$12,220	-\$220	Completed.
Domestic Waste Total					\$12,000	\$12,220	-\$220	
	Waste transfer station	2019/2020	1692	Sealing works internal	\$35,000	\$24,545	\$10,455	Completed.

Waste Transfer station Total					\$35,000	\$24,545	\$10,455	
TOTALS					\$15,434,366	\$7,270,329	\$8,164,037	

SERVICE DELIVERY

16. Works and Infrastructure

The following is a summary of a tasks received and actioned by the works and infrastructure department during the reporting period.

Category	3Q Received Total	3Q Actioned Total	Percentage Actioned	Note
Roads	36	35	97%	
Public Buildings	1	1	100%	
Miscellaneous	41	40	98%	
Vegetation/Reserves	36	36	100%	
Waste Collection	11	11	100%	
Drainage	17	16	94%	
Nature Strips	6	6	100%	
Trees	13	13	100%	
Footpaths	14	14	100%	
Total Received	109			
Total Actioned		107		
Percentage Actioned			98%	*1 st QAR 64.41%. 2 nd QAR 98%.

17. Development and Environment

This quarter has seen a transition from normal operations into full-on COVID-19 Emergency mode. It is our team's intention to maintain normal service to our community where possible, but we will be reducing our compliance activities to reactive only. This is in line with accepted practices across the state.

We are also considering measures to minimise financial impacts on our community in the areas of licence and permit renewals and extensions. Details of these will be made available when determined. At the very earliest stage, we reviewed and amended many food vendor licences to allow for take away options. This was determined necessary through pro-active consultation with our affected businesses.

We are still progressing the LPS (local provision schedule) of the proposed State-wide Planning Scheme, and progressing well with the review of the Hillwood Structure Plan. We have also commenced the George Town Structure Plan development. Council is continuing its involvement with the Low Head Penguin Wild-care Group, and had successfully participated in the Dogz Day Out with them, where our dog mascot "Macca" made his public debut. Council Manager-D&E is continuing involvement in the development of the regional cat management strategy as part of that working group, with the expected final draft presentation to Council in Q3 postponed due to the COVID-19 interruption.

18. Planning

The following is a summary table of planning assessments and permits issued in the municipality during the reporting period.

NPR (No Planning Permit Required) assessments	
There was a total of 11 NPR's assessed.	
These consisted of:	
Sheds	2
Dwellings	5
Dwelling alterations/Additions	2
BBQ Shelter	1
Container	1
Permits issued	
There was a total of 16 planning permits issued with a total estimated value of \$1,650,000.	
These consisted of:	
Dwelling additions/alterations	1
Shed/garage/carport and the like	2
Change of use to visitor accommodation	2
Subdivision/Boundary adjustment	4
Visitor Accommodation (Expansion of existing caravan park)	1
Weighbridge	1
Food Services/Restaurant/Café	1
Resource Processing – Farm Shed associated with existing winery	1
Forklift/Machinery shelter	1
Changer of use to service industry (Mechanic)	1
Multiple dwellings (6)	1

19. Building Approvals

BUILDING PERMITS ISSUED – CATEGORY 4

Building Permits – Month	Jan - Mar 2019	Jan - Mar 2020
Number of Permits Issued	2	8
Estimated value of Permits Issued	\$530,000	\$2,313,000

Building Permits – Financial Year	2018/2019	2019/2020
Financial Year to date – approvals	21	20
Financial Year to date - Estimated value	\$6,083,396	\$6,747,165

Building Permits – Calendar Year	2019	2020
Calendar Year to date – approvals	2	7
Calendar Year to date – Estimated value	\$530,000	\$2,313,000

CERTIFICATE OF LIKELY COMPLIANCE ISSUED – CATEGORY 3

Notifiable Building Works – Month	Jan-Mar 2019	Jan-Mar 2020
Number of CLC's Issued	15	11
Estimated value of CLC's Issued	\$3,637,660	\$922,541

The total number of approvals for this reporting period is determined by adding the cat 4 permits and cat 3 CLC's together.	
These consist of:	
Deck/veranda/pergola and the like	3
Dwelling additions/alterations	4
New dwellings including any outbuildings	7
Shop alterations	2
Shed/carport, garage (new and additions/alts)	2
Total number for this period is	18

20. Compliance

The following is a summary of activities undertaken within the compliance functions of the George Town Council during the reporting period.

21. Fire Abatements

Reminder Letters Sent	182
Abatement notices sent (cut all land)	76
Abatement notices sent (cut boundary line)	13
Properties that Council has engaged a contractor to cut and charge land owner	7
Complaints received in Quarter	13
*Officers are also working with the Tasmanian Fire Service on options for several properties that require action, as well as with Crown Land Services on their abatement works. Fire abatement work was ongoing throughout the summer period. The fire period is now closed.	

22. Environmental Health and Immunisations

Activity			
Food Premises Inspections	2		
Regulated Public Health Inspections	0		
Onsite waste water applications approved	3		
Complaints	Received	Completed	In Progress

Smoke	1	1	
Rubbish dumping	4	4	
Water quality (marine and fresh)	2	1	1
Illegal Land or Building use	7	4	3
Noise	5	2	3
Unhealthy property	5	2	3
Food Business enquiry	5	5	
Light Spillage	0		
Onsite Waste water enquiry/complaint	2	2	
Roosters	1		1
Sewer Overflow	2	1	1
Dust from building site	2	2	
PHU (Public Health Unit of State Government) Gastro out break	0		
Outdoor burning complaint	2	2	
general enquiry EHO - use of a drone in public space	20	14	6
Animal Control Management (Activity is detailed below)	35	24	11
Noteworthy			
Council had been working closely with specified owners to clean up the rear of their property due to piled up vegetation and materials from an old orchard. TFS visited the site with a Council officer and declared it a high risk fire hazard. With the owner in agreeance, Council engaged a contractor to do the clean-up works and charged it back the property owner. The account has been settled and property is now clear of any high risk fire hazard.			

No immunisations have taken place during the reporting period. Clinics have been scheduled for April and October 2020. Due to the current COVID19 Pandemic requirements, the school term break was increased requiring the moving of the April clinic to May. State Health authorities have advised that those students who have been given consent to still receive their Meningococcal ACWY vaccine as per the normal schedule may do so. Council will continue to work closely with the schools and medical personnel to achieve this.

23. Animal Control Activity

-		
<i>Note: this activity is limited to the last weeks of the previous quarter due to changeover of person in this role.</i>		
Number of:	Sep – Dec 19	Jan-Mar 2020
Dogs registered/ re registered following a warning	TBA	17
Follow up on dogs not re registered from previous year	TBA	17
Formal/Written complaints received	5	6
Dogs impounded	7	4

Dogs rehomed	6	1
Dogs euthanized	0	2
Dog attack reported	0	6
With Compliments cards given out (where an infringement or written warning was not warranted)	4	10
Written Warnings issued	1	3
Infringements issued	0	
Total dogs currently registered on our system	TBA	948
Cat enquiries/complaints	2	5
Other animal enquiries/complaints	3	7
Dogs at Large (incl complaints received informally)	12	25
Doggie bags replaced	15	17
Kennel licences	1	2
Patrols carried out in the following areas		
George Town	Daily	Daily
Low Head	Daily	Daily
Hillwood	3	7
Country Pipers	-	8
Bellingham	3	3
Weymouth	3	5
Lulworth	4	3
Beechford	4	5
Bellbouy Beach	3	3
Weekend patrols	1	3

24. Liveable and Connected Communities

25. Healthy George Town

With the success of the first instalment of Healthy George Town in the later months of 2019, the program was ready to launch into an actioned packed second stage. Unfortunately the stage two launch coincided with the Covid 19 Pandemic, and the tightening of community activity including social distancing regulations and the reduction in public gathering, so Council was quick to react and took our programs online. Council and our facilitators are live streaming the individual sessions through Facebook which has meant we are delivering our program to more people and also outside our municipality. On completion of the sessions a copy is uploaded to Council website for revisitations and to connect with new participants.

26. Healthy George Town Introduces Podcasts by Health Speak

Another deliverable Council is addressing in the community during these unprecedented times of uncertainty is the health and wellbeing of our residents. The department was very keen to implement the Health Speak podcasts program hosted by ex ABC presenter Penny Terry. Delivered and funded under the Health George Town program it has been co-designed to be George Town municipality centric, focusing primarily on life in isolation and what issues that may arise from the changing circumstances. How we are living with Covid 19 and the social impact this may have on areas of our community, including and not limited to family violence, unemployment, depression and other mental health issues. Each week Penny Terry is delivering a 30 minute podcast that focuses on educating and empowering

her listeners, giving listeners the tools to proactively move forward and address some of these issues. The first two podcasts have been delivered with outstanding success.

27. Kids Activity Portal

In the latter part of March, Liveable and Connected Communities embarked on the development of a children's online activity portal. The impetus for the project was to help parents with ideas and activities to entertain their children in their homes while adhering to the stay at home and the social distancing restrictions enforced by the Federal and State Government to impede the spread of the Covid 19. This project engaged funding from South 32, and in kind support from Walker Designs and Keen Partners. The project was forecast to launch in April prior to Easter.

28. George Town Mountain Bike Portal

The George Town Mountain Bike Portal has commenced in its development. The online portal will be a central point for enthusiasts and community to access information regarding the Mt George mountain bike trail development. We hope to use the online portal to inform and engage people on the development journey, any interested investors or sponsors and harness any marketing, publicity or sponsorship opportunities that may arise. The microsite will launch in conjunction with media announcement of successful tenders for developers and the Flow Mountain Bike publication in May.

29. Arts, Culture and Experience Officer

The position was advertised and applications closed on the 20th March. There were a number of quality applicants however with the outbreak of the Covid 19 pandemic the recruitment process has been placed on hold.

30. Community Consultation

After much community consultation regarding the removal of the rotunda from the initial concept design of the Regent Square redevelopment, Council has approved the overall design concept with the inclusion of the rotunda. Detailed designs are now to be completed and Council is planning to tender the works over various stages of the development.

Community consultation also continued within the restrictions of the COVID19 Pandemic for the mandatory review of the George Town Council Strategic Plan 2016-2026.

31. Digital Activity

Website Statistics 1 January – 31 March 2020		Website Statistics 1 October – 31 December 2019	
Visitation		Visitation	
Sessions	Page Views	Sessions	Page Views
23025 Sessions	53986/ 2.34 page views per session	13,806 Sessions	38214/ 2.77 page views per session
New Visitation	Average Session Time	New Visitation	Average Session Time
75.6 % New Visitation	1minutes 42 seconds	73.4 % New Visitation	2minutes 12 seconds
Most Visited Pages	No.Of Visits	Most Visited Pages	No.Of Visits
Home Page	8329	Home Page	1947
Careers	3353	Contact Us	1371
Your Council	1816	Refuse Sites	1235
Contact Us	1375	News/Newsletter	1090

Healthy Town	George	1300	Careers	954
News		1072	Councillors	929

As part of Council's efforts to increase visibility and accountability we are happy to report the following:

Facebook Stats 1 January – 31 March 2020			Facebook Stats 1 October – 31 December 2019		
Post reach	1405	Organic (not promoted)	Post reach	1114	Organic (not promoted)
Avg Reaction to Posts	30 per post		Avg Reaction to Posts	31 per post	
Avg Comments	8		Avg Comments	5	
Avg Shares	10		Avg Shares	7	
Avg Likes	28		Avg Likes	27	
Avg Loves	2		Avg Loves	2	
No of Posts for the quarter	172		No of Posts for the quarter	144	

WORKFORCE

Significant effort has been channelled into personnel during the reporting period. A new Work Health and Safety Committee Terms of Reference was signed off and the new Committee commenced its function with improved oversight and operational capacity. On the advice of the Committee new random inspection procedures have been improved and awareness training increased. This has resulted in a 50% reduction in reported incidents from the previous quarter.

The George Town Council Enterprise Bargaining Agreement 2019 (EBA) was also approved by the Fair Work Commission after being voted on (and approved) by staff in the previous quarter, coming into effect at the end of this reporting period. This new agreement provides new benefits and efficiencies for both Council and staff.

Staff turnover remains below the national average for this reporting period and for the year to date. Recruitment activities were placed in moratorium for at least 30 days due to the COVID19 Pandemic. This action took place towards the end of the reporting period.

George Town Council continued to provide human resources support to the Future Impact Leadership Table (FILT) throughout the reporting period.

The following is a summary of reportable workforce data, including Workplace Health and Safety, Employment Status/Distribution, Turnover, and Performance Reporting throughout the reporting period.

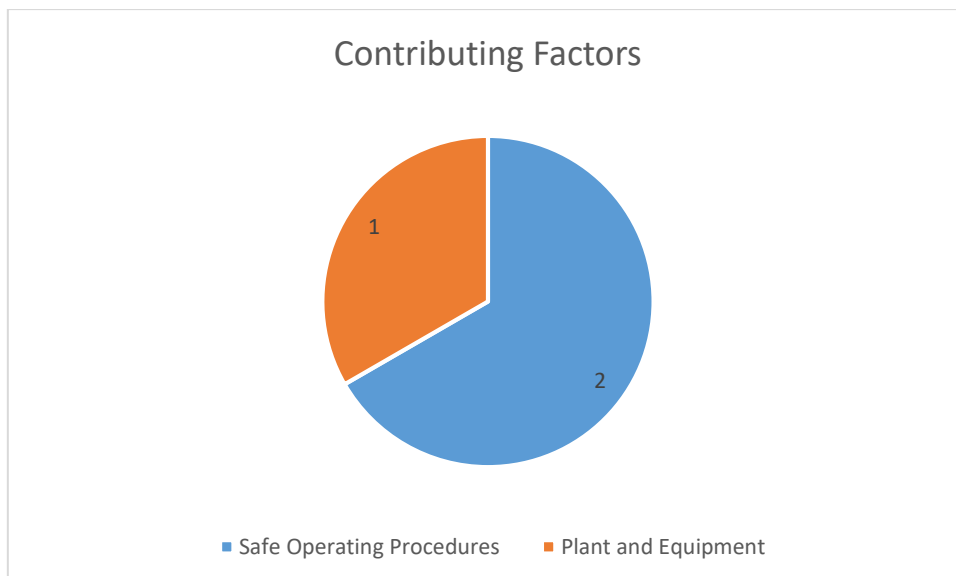
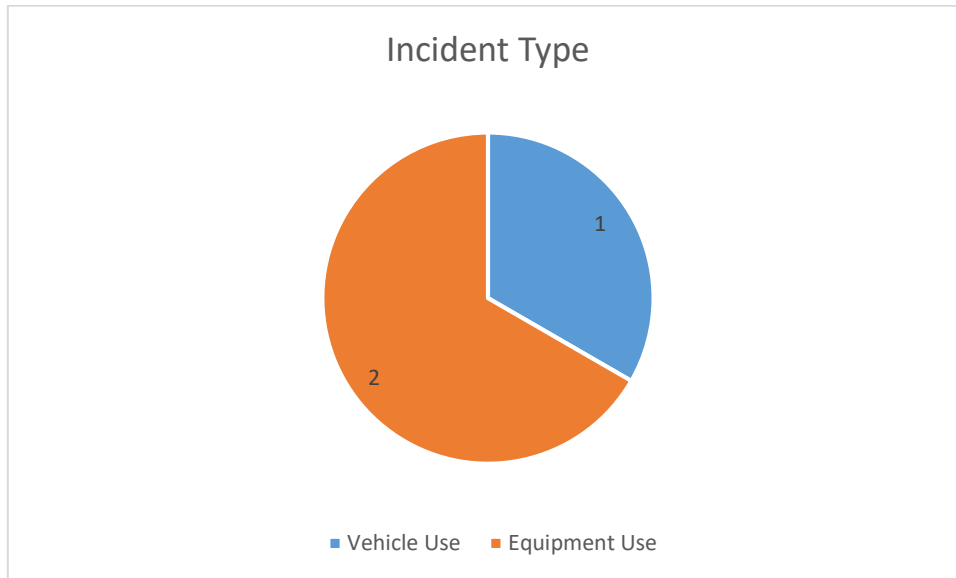
32. Workplace Health and Safety

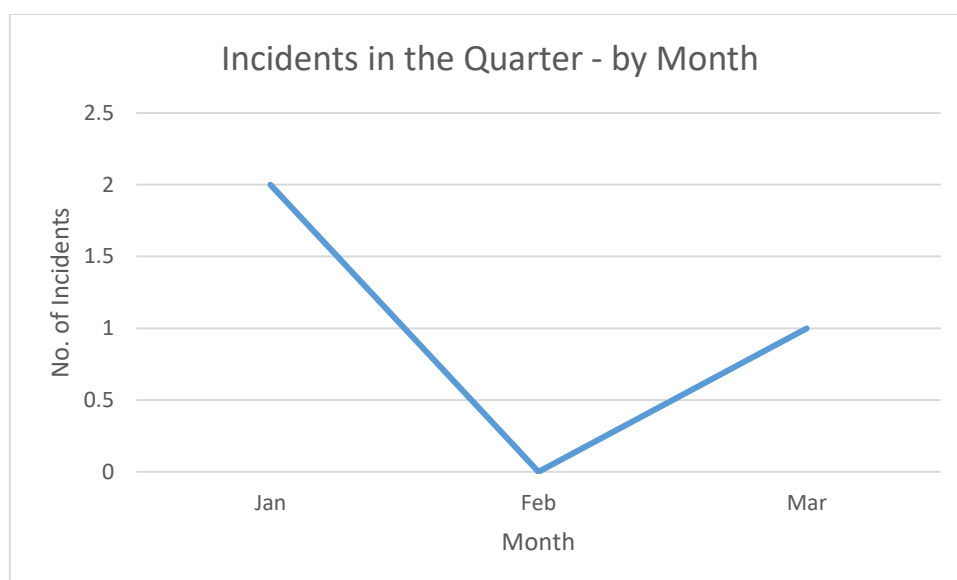
The following is a summary of Workplace Health and Safety Incidents during the reporting period. There were no near misses reported during the quarter. This quarter represents a reduction of 50% of incidents reported.

Workplace Health and Safety Summary	
Incidents reported	3
No investigation required	2
Investigation required	1
Investigations Completed	1
Corrective Action Plans Completed	1

Corrective Actions completed within 30 days	1
---	---

Investigations		Days
Average completion time		1
On time completion rate		100%
Number of statutory reportable incidents	Nil	





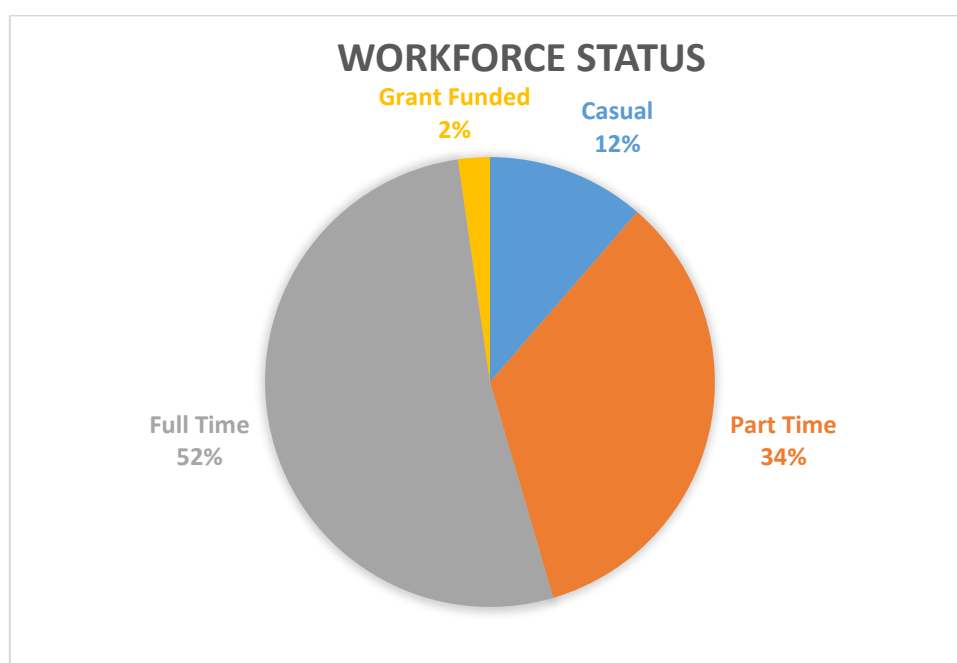
33. Establishment and Turnover

There were 44 employees of George Town Council at the close of the Quarter.

The workforce establishment of George Town Council during the reporting period as approximately 38.5 Full Time Equivalent (FTE) Positions, of which approximately 34 were filled at the end of the quarter. All departures were voluntary. Changes in numbers from the previous quarter are due to the inclusion of Grant Funded fixed term contract personnel in this quarter.

Staff turnover rate for year to date is 11.3%, against a national average of 18%¹. Two personnel departed during the quarter. Both departures were voluntary.

The Distribution of the workforce is as follows:



¹ Turnover and Retention Research Report 2018, Australian Human Resource Institute.

34. Performance Review Compliance

The following table lists the Performance Review compliance by department for year to date. This represents the percentage of staff who have undertaken a Performance Appraisal and Reporting process with their management.

Performance Appraisal Status	Percent Complete	Notes
Office of the General Manager	100%	
Corporate and Finance	100%	
Development and Community	100%	
Works and Infrastructure	100%	

ANNEX A - OUTSTANDING COUNCIL MOTIONS A/A 31 MARCH 2020

Min No.	Date	Motion	Action																																																
PLANNING																																																			
222/19	17/12/19	Application for Adhesion Order – 117 & 119 Bellbuoy Beach Road, Low Head That Council approves the adhesion of land comprised of the Register being Volume 139014 Folio 23 and Volume 139014 Folio 24, and agrees to sign and seal the instrument.	Awaiting signed documentation.																																																
020/20	25/02/20	DA 2020/04 – Food Services – Restaurant Within Existing Building at 20 Macquarie Street, George Town <i>As per resolution.</i>	Completed.																																																
035/20	24/03/20	DA 2019/79 – 17 Lot Subdivision, 2 Balance Lots and Road Lot Anne Street, George Town <i>As per resolution.</i>	Completed.																																																
036/20	24/03/20	DA 2019/73 – Two Multiple Dwellings at 122 Franklin Street, George Town <i>As per resolution.</i>	Completed.																																																
037/20	24/03/20	DA 2019/76 – Eight Multiple Dwellings at Lot 501 Woolcock Court, George Town <i>As per resolution.</i>	Completed.																																																
DEVELOPMENT AND ENVIRONMENT																																																			
	25/02/20	Beechford Community and Undercover BBQ – Cr Barwick Q. Is the Beechford Community Shed and undercover BBQ area a storage shed as per the permit?	Advice provided February Council meeting. Further information to be provided April Council meeting.																																																
038/20	24/03/20	Dog Registration Fees 2020/2021 That dog registration fees for the 2020/2021 financial year be set in accordance with Section 80 of the <i>Dog Control Act 2000</i> , Section 205 of the <i>Local Government Act 1993</i> and the <i>Local Government (Rates and Charges) Remission Act 1991</i> as follows: 1. Re-registration of dog on or before 30 June 2020 or first registration of dog reaching the age of six months <table><tr><th></th><th>Proposed Fee 2020/2021</th><th>2019 / 2020</th></tr><tr><td>Whole Dog</td><td>\$51</td><td>\$50</td></tr><tr><td>Desexed Dog</td><td>\$26</td><td>\$25</td></tr><tr><td>Pensioner Concession - Whole Dog</td><td>\$26</td><td>\$25</td></tr><tr><td>Pensioner Concession - Desexed Dog</td><td>\$15</td><td>\$15</td></tr><tr><td>Working Dog</td><td>\$26</td><td>\$25</td></tr><tr><td>Registered Breeding Dog</td><td>\$26</td><td>\$25</td></tr><tr><td>Greyhounds Registered</td><td>\$26</td><td>\$25</td></tr><tr><td>Guide Dog</td><td>Exempt</td><td>Exempt</td></tr><tr><td>Guard Dog</td><td>\$102</td><td>\$100</td></tr><tr><td>Dangerous Dog</td><td>\$459</td><td>\$450</td></tr><tr><td>Lifetime Registration - Whole</td><td>\$255</td><td>\$250</td></tr><tr><td>Lifetime Registration - Desexed</td><td>\$127</td><td>\$125</td></tr><tr><td>Lifetime Registration Desexed Dog - Pensioner Concession</td><td>\$66</td><td>\$65</td></tr><tr><td>Lifetime Registration Whole Dog - Pensioner Concession</td><td>\$127</td><td>\$125</td></tr><tr><td>Transfer registration dog registered in other Tasmanian Council.</td><td>\$10</td><td>\$10</td></tr></table>		Proposed Fee 2020/2021	2019 / 2020	Whole Dog	\$51	\$50	Desexed Dog	\$26	\$25	Pensioner Concession - Whole Dog	\$26	\$25	Pensioner Concession - Desexed Dog	\$15	\$15	Working Dog	\$26	\$25	Registered Breeding Dog	\$26	\$25	Greyhounds Registered	\$26	\$25	Guide Dog	Exempt	Exempt	Guard Dog	\$102	\$100	Dangerous Dog	\$459	\$450	Lifetime Registration - Whole	\$255	\$250	Lifetime Registration - Desexed	\$127	\$125	Lifetime Registration Desexed Dog - Pensioner Concession	\$66	\$65	Lifetime Registration Whole Dog - Pensioner Concession	\$127	\$125	Transfer registration dog registered in other Tasmanian Council.	\$10	\$10	In progress.
	Proposed Fee 2020/2021	2019 / 2020																																																	
Whole Dog	\$51	\$50																																																	
Desexed Dog	\$26	\$25																																																	
Pensioner Concession - Whole Dog	\$26	\$25																																																	
Pensioner Concession - Desexed Dog	\$15	\$15																																																	
Working Dog	\$26	\$25																																																	
Registered Breeding Dog	\$26	\$25																																																	
Greyhounds Registered	\$26	\$25																																																	
Guide Dog	Exempt	Exempt																																																	
Guard Dog	\$102	\$100																																																	
Dangerous Dog	\$459	\$450																																																	
Lifetime Registration - Whole	\$255	\$250																																																	
Lifetime Registration - Desexed	\$127	\$125																																																	
Lifetime Registration Desexed Dog - Pensioner Concession	\$66	\$65																																																	
Lifetime Registration Whole Dog - Pensioner Concession	\$127	\$125																																																	
Transfer registration dog registered in other Tasmanian Council.	\$10	\$10																																																	

Min No.	Date	Motion	Action																																																																																				
		<div>2. Re-registration of dog after 30 June 2020</div> <table><thead><tr><th></th><th>Proposed Fee 2020/2021</th><th>2019/ 2020</th></tr></thead><tbody><tr><td>Whole Dog</td><td>\$74</td><td>\$72</td></tr><tr><td>Desexed Dog</td><td>\$31</td><td>\$32</td></tr><tr><td>Pensioner Concession - Whole Dog</td><td>\$23</td><td>\$23</td></tr><tr><td>Pensioner Concession - Desexed Dog</td><td>\$16</td><td>\$16</td></tr><tr><td>Working Dog</td><td>\$33</td><td>\$32</td></tr><tr><td>Registered Breeding Dog</td><td>\$33</td><td>\$32</td></tr><tr><td>Greyhounds Registered</td><td>\$33</td><td>\$32</td></tr><tr><td>Guide Dog</td><td>Exempt</td><td>Exempt</td></tr><tr><td>Guard Dog</td><td>\$148</td><td>\$145</td></tr><tr><td>Dangerous Dog</td><td>\$474</td><td>\$465</td></tr><tr><td>Lifetime Registration - Whole</td><td>\$255</td><td>\$250</td></tr><tr><td>Lifetime Registration - Desexed</td><td>\$127</td><td>\$125</td></tr><tr><td>Lifetime Registration Desexed Dog - Pensioner Concession</td><td>\$66</td><td>\$65</td></tr><tr><td>Lifetime Registration Whole Dog - Pensioner Concession</td><td>\$127</td><td>\$125</td></tr><tr><td>Transfer registration dog registered in other Tasmanian Council.</td><td>\$10</td><td>\$10</td></tr></tbody></table> <div>Rules for Lifetime registration - no refunds given for deceased dogs.</div> <div>Rules for Lifetime registration - no refunds given for transfer to other Local Government Areas.</div> <div>3. Miscellaneous fees</div> <table><thead><tr><th></th><th>Proposed Fee 2020/2021</th><th>2019/2020</th></tr></thead><tbody><tr><td>Replacement registration tag</td><td>\$10.00</td><td>\$10.00</td></tr><tr><td>Fee for notice of complaint</td><td>\$26.00</td><td>\$26.00</td></tr><tr><td>Annual renewal of kennel licence</td><td>\$25.00</td><td>\$25.00</td></tr><tr><td>Kennel licence - 3 to 5 dogs</td><td>\$76.00</td><td>\$75.00</td></tr><tr><td>Kennel licence - more than 5 dogs</td><td>\$112.00</td><td>\$110.00</td></tr><tr><td>Declared dangerous dog</td><td>\$459.00</td><td>\$450.00</td></tr><tr><td>Dangerous dog sign, collar etc.</td><td>\$57.00</td><td>\$56.00</td></tr></tbody></table> <div>4. Impounding fees</div> <table><thead><tr><th></th><th>Proposed Fee 2020/2021</th><th>2019/2020</th></tr></thead><tbody><tr><td>Pound maintenance charge per dog per day</td><td>\$43.00</td><td>\$42.00</td></tr><tr><td>Dog release for 1st seizure of dog</td><td>\$66.00</td><td>\$65.00</td></tr><tr><td>Dog release for 2nd & subsequent seizure of dog</td><td>\$163.00</td><td>\$160.00</td></tr></tbody></table> <div>5. Therapy and comfort companion dogs as evidenced by a certificate by an accredited practitioner be exempt from fees.</div>		Proposed Fee 2020/2021	2019/ 2020	Whole Dog	\$74	\$72	Desexed Dog	\$31	\$32	Pensioner Concession - Whole Dog	\$23	\$23	Pensioner Concession - Desexed Dog	\$16	\$16	Working Dog	\$33	\$32	Registered Breeding Dog	\$33	\$32	Greyhounds Registered	\$33	\$32	Guide Dog	Exempt	Exempt	Guard Dog	\$148	\$145	Dangerous Dog	\$474	\$465	Lifetime Registration - Whole	\$255	\$250	Lifetime Registration - Desexed	\$127	\$125	Lifetime Registration Desexed Dog - Pensioner Concession	\$66	\$65	Lifetime Registration Whole Dog - Pensioner Concession	\$127	\$125	Transfer registration dog registered in other Tasmanian Council.	\$10	\$10		Proposed Fee 2020/2021	2019/2020	Replacement registration tag	\$10.00	\$10.00	Fee for notice of complaint	\$26.00	\$26.00	Annual renewal of kennel licence	\$25.00	\$25.00	Kennel licence - 3 to 5 dogs	\$76.00	\$75.00	Kennel licence - more than 5 dogs	\$112.00	\$110.00	Declared dangerous dog	\$459.00	\$450.00	Dangerous dog sign, collar etc.	\$57.00	\$56.00		Proposed Fee 2020/2021	2019/2020	Pound maintenance charge per dog per day	\$43.00	\$42.00	Dog release for 1st seizure of dog	\$66.00	\$65.00	Dog release for 2nd & subsequent seizure of dog	\$163.00	\$160.00	
	Proposed Fee 2020/2021	2019/ 2020																																																																																					
Whole Dog	\$74	\$72																																																																																					
Desexed Dog	\$31	\$32																																																																																					
Pensioner Concession - Whole Dog	\$23	\$23																																																																																					
Pensioner Concession - Desexed Dog	\$16	\$16																																																																																					
Working Dog	\$33	\$32																																																																																					
Registered Breeding Dog	\$33	\$32																																																																																					
Greyhounds Registered	\$33	\$32																																																																																					
Guide Dog	Exempt	Exempt																																																																																					
Guard Dog	\$148	\$145																																																																																					
Dangerous Dog	\$474	\$465																																																																																					
Lifetime Registration - Whole	\$255	\$250																																																																																					
Lifetime Registration - Desexed	\$127	\$125																																																																																					
Lifetime Registration Desexed Dog - Pensioner Concession	\$66	\$65																																																																																					
Lifetime Registration Whole Dog - Pensioner Concession	\$127	\$125																																																																																					
Transfer registration dog registered in other Tasmanian Council.	\$10	\$10																																																																																					
	Proposed Fee 2020/2021	2019/2020																																																																																					
Replacement registration tag	\$10.00	\$10.00																																																																																					
Fee for notice of complaint	\$26.00	\$26.00																																																																																					
Annual renewal of kennel licence	\$25.00	\$25.00																																																																																					
Kennel licence - 3 to 5 dogs	\$76.00	\$75.00																																																																																					
Kennel licence - more than 5 dogs	\$112.00	\$110.00																																																																																					
Declared dangerous dog	\$459.00	\$450.00																																																																																					
Dangerous dog sign, collar etc.	\$57.00	\$56.00																																																																																					
	Proposed Fee 2020/2021	2019/2020																																																																																					
Pound maintenance charge per dog per day	\$43.00	\$42.00																																																																																					
Dog release for 1st seizure of dog	\$66.00	\$65.00																																																																																					
Dog release for 2nd & subsequent seizure of dog	\$163.00	\$160.00																																																																																					

Min No.	Date	Motion	Action
LIVEABLE AND CONNECTED COMMUNITIES			
262/16	19/10/16	George Town Community Safety Committee – Pedestrian Crossing at the Eastern End of Macquarie Street That Council requests an investigation be undertaken into the provision of a pedestrian crossing at the eastern end of Macquarie Street in preparation for capital works proposals for the next financial year.	Approved in 2017/2018 budget WO1477. To be included in Macquarie Street upgrade concept plans.
103/17	19/04/17	George Town Community Safety Group Committee Meeting held 4th April 2017 a) That a report be brought to the next Council meeting in respect to a recommendation from the George Town Community Safety Group being: <i>“that the George Town Community Safety Committee recommends to Council that a review of existing disability car parking spaces within the town boundary be undertaken to assess compliance with regulations.”</i>	To be undertaken in conjunction with the review of the Disability Access Policy 2019/2020. To be included in Macquarie Street upgrade concept plans.
154/19	27/08/19	Indoor Aquatic Centre with Associated Facilities That Council as part of the development of a Sports and Recreation Strategy in 2019/2020 give serious consideration for the inclusion of an indoor aquatic centre with associated facilities including but not limited to a gymnasium, squash courts, boxing gym and café.	In progress.
001/20	28/02/20	Community Grants/Assistance Policy That Council adopts the Community Assistance Policy (No. 10) and Community Assistance Program Information and Guidelines effective 28 th January 2020.	Completed.
002/20	28/02/20	Sponsorship Policy That Council adopts the Sponsorship Policy effective 28 th January 2020.	Completed.
022/20	25/02/20	Laurel House Application for Fee Remission That Council: <ol style="list-style-type: none"> 1. Authorises the General Manager to negotiate fee remissions with Laurel House for the use of Council owned facilities to values above the amounts available under the Community Assistance Policy, taking into consideration service demand and local community benefit for the 2020 calendar year; 2. Requests Laurel House to apply for fee remissions beyond 2020. 	Completed.
045/20	24/03/20	Community Grants/Assistance – Northern Suburbs Boxing That Council: <ol style="list-style-type: none"> 1. Provides a Community Grant of \$2,000 to Northern Suburbs Boxing for the purchase of boxing and exercise equipment for use at weekly boxing and fitness classes in George Town. 	Completed.
046/20	24/03/20	Community Grants/Assistance – George Town Football Club That Council: <ol style="list-style-type: none"> 1. Provides a Community Grant of \$2,000 to George Town Football Club for the purchase of a rowing machine and exercise bike to provide increased strength and conditioning equipment for all players. 	Completed.
WORKS & INFRASTRUCTURE			
084/17	19/04/17	Dalrymple Road Speed Limit <ol style="list-style-type: none"> 1. That council reconstructs Dalrymple Road from East Arm Road to Industry Road to a rural collector standard desirable design speed 100km/h by continuing the recent upgrade works by stages. 2. That Council again contacts the Department of State Growth to request an 80 km/h speed limit be introduced for the road length north of East Arm Road with 	In progress. Completed.

Min No.	Date	Motion	Action
		<p>commencement of the 80 km/h limit relocated to the north as upgrade works are progressed.</p> <p>3. Consider redesigning the Dalrymple Road/Industry Road junction to provide continuity to Industry Road post the Industry Road upgrade.</p> <p>4. Install the curve warning signage as listed.</p> <p>Advance the bridge upgrade works to facilitate upgrading the 15 tonne load limit to 25 tonnes.</p>	<p>In progress.</p> <p>Completed.</p> <p>In progress.</p>
136/17	17/05/17	<p>Accessible Car Parking</p> <p>That Council:</p> <p>a) Receives the report from the Manager of Infrastructure and Engineering and notes the report information; and</p> <p>b) Undertakes an audit of Council's existing accessible car parking infrastructure within the George Town boundary to determine compliance with regulations; and</p> <p>c) Develops a priority list with a view to progressively upgrading these assets, according to available funding, resources and needs.</p>	To be considered in potential Macquarie Street upgrade.
200/19	26/11/19	<p>Waste Transfer Station Operation</p> <p>That Council:</p> <p>1. Continue to manage the operations George Town Council Waste Transfer Station;</p> <p>2. Officers communicate to Council relevant impacts and opportunities resulting from changes in State and Federal waste policy.</p>	Ongoing.
014/20	28/01/20	<p>RFT09/19 Supply and Deliver 8 Yard Truck and Plant Trailer</p> <p>It is recommended that Council:</p> <p>1. Award to the respondent Webster Trucks for the Bill of Quantities price of \$188,080.00 excluding GST in their Tender RFT09/19 Supply and Deliver 8 Yard Truck and Plant Trailer;</p>	Completed.
015/20	28/01/20	<p>05/17 Domestic Kerbside General Waste Collection Service and 06/17 Domestic Kerbside Recyclables Collection Service</p> <p>Council resolves the following:</p> <p>1. To extend the operation of existing contract 05/17 Domestic Kerbside General Waste Collection Service by one year only, to expire on 31 January 2021.</p> <p>2. To extend the operation of existing contract 06/17 Domestic Kerbside Recyclables Collection Service by one year only to expire on 31 January 2021.</p> <p>3. That the General Manager is to report back to Council any financial implications as a result of increases in the processing of recyclables at the conclusion of contract negotiations.</p>	Ongoing.
021/20	25/02/20	<p>Stormwater System Management Plan</p> <p>That Council</p> <p>a) adopt the <i>George Town Stormwater System Management Plan Part A: Catchment Modelling Report</i>;</p> <p>b) receive the <i>George Town Stormwater System Management Plan Part B: Flood Mitigation Options for High Risk Residential Areas</i>; and</p> <p>c) consider flood mitigation measures as part of future budget processes taking into consideration financial constraints and associated levels of risk.</p>	Completed.
055/20	24/03/20	<p>RFT 01/20 Design and Construct – Replace Bridge No. 3902 on Weymouth Farm Road over Back Creek</p> <p>That Council:</p> <p>1. Award to the lowest priced respondent TasSpan Pty Ltd for the Bill of Quantities price of \$170,865.11 excluding GST in their submission to Tender RFT01/20 Design and Construct – Replace Bridge No. 3902 on Weymouth Farm Road over Back Creek;</p>	Completed.
056/20	24/03/20	<p>Design and Construct George Town Sports Complex (Blue Gum Park) Multi Use Facility: Change Rooms, Accessible Toilets and Storage</p> <p>That Council:</p>	Completed.

Min No.	Date	Motion	Action
		<p>1. Award to the lowest priced respondent James E Rogers Building Contractors Pty Ltd for the Bill of Quantities price of \$396,500.00 excluding GST included in their submission to Tender RFT02/20 Design and Construct George Town Sports Complex (Blue Gum Park) multi use facility: change rooms, accessible toilets and storage;</p> <p><i>As per resolution.</i></p>	
CORPORATE SERVICES AND FINANCE			
019/15	21/01/15	<p>Council Facilities Future Use and Development – Strategic Development</p> <p>That</p> <p>a) Council approves an extension to the final facilities report completion date sought in minuted resolution 336/14 to reflect Council's intention to review the Strategic Plan 2012-17, and adopt the revised Plan, and</p> <p>b) Council is presented with updated report progress at workshops, with a view to further consideration of timelines at future Council meetings.</p>	<p>Completed.</p> <p>Further investigations underway regarding options. Draft Master Plan for George Town Sports Complex to be presented to Council Workshop in September 2019</p>
249/15	15/07/15	<p>Internal Audit Function</p> <p>That Council receives and endorses the Audit Panel Committee's Recommendation; and</p> <p>(a) Authorises the General Manager to make arrangements with other Council's participating in the Internal Audit Project for the exchange of trained internal audit officers to undertake an internal audit program; and</p> <p>(b) That progress reports regarding internal audit, findings and any recommendations are reported to the Audit Panel for consideration at each meeting of the Audit Panel.</p>	In progress. Budget allocation made in 19/20 budget and internal audits being undertaken.
134/17	17/05/17	<p>Northern Economic Stimulus Package Proposed Borrowing</p> <p>(a) That Council advises Treasury that it no longer wishes to borrow the funds approved under the Northern Economic Stimulus;</p> <p>and</p> <p>(b) That once design work and community consultation are completed in 2017/2018 Council consider funding the following recreation projects as part of its 2018/2019 budget or via grant funding opportunities as they become available;</p> <ul style="list-style-type: none"> Regent Square playground area, stage two, children's play equipment, landscaping, recreation facilities and landscaping and infrastructure works. Windmill Point upgrade and associated works. Hillwood walking track and recreation area upgrade (Recreation/park area to Hillwood Recreation Ground; Stage one. York Cove beautification and upgrade area works. <p>and</p> <p>(c) Council requests further information from the relevant Manager in respect to the following projects including scoping, design, costings and risk:</p> <ul style="list-style-type: none"> Goulburn Street - cul de sac; Weymouth – cul de sac/recreation area; Lulworth - stormwater/drainage; and Bellingham - stage two. 	<p>Completed.</p> <p>In progress.</p> <p>Windmill Point completed. Hillwood not commenced. York Cove ongoing.</p> <p>Motion to be discussed at a future workshop.</p>
203/17	19/07/17	<p>Potential Council Land Sales</p> <p>That Council:</p> <p>(a) Authorises the Acting General Manager to apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land) to land identified as PID 1931747, 6450301, 1723024, 7888524, 1737346, 2048374.</p> <p>(b) Authorises the Acting General Manager to apply to the holder of the Caveat C774447 and the Land Titles Office for the removal of the Caveat on land identified as PID 6447460 and if the Caveat C774447 is removed, to apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land) on the land identified as PID 6447460.</p> <p>(c) Authorises the Acting General Manager to apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land)</p>	In progress.

Min No.	Date	Motion	Action
		<p>to apply to transfer the land identified as PID 2526022 back to Housing Tasmania under reservation C627696.</p> <p>(d) Authorises the Acting General Manager to apply to TasWater to facilitate the placement of an easement on the land identified as PID 6457933 and at the completion of the easement, apply the processes determined by sections 177 through to 178A of the Local Government Act 1993 (where relevant to the land).</p> <p>(e) Authorises the General Manager to obtain a flora and fauna report for the land identified as PID 2721418.</p>	
165/19	24/09/19	<p>Six Monthly Financial Budget Review</p> <p>Management present a six monthly financial budget review including operational and capital works to the 28th January 2020 Council meeting.</p>	Completed.
008/20	28/01/20	<p>Notice of Motion – Tamar Valley Folk Festival Inc. – Cr Barwick</p> <p>That Council move agenda item 15. to the first available budget workshop for the purpose of discussing setting the budget.</p>	For budget consideration – April 2020.
039/20	24/03/20	<p>Councillors Reimbursements</p> <p>That Council:</p> <ol style="list-style-type: none"> adopts Councillor Allowances Policy No. 5 Version 15 as attached with the report effective 24th March, 2020. to include in the policy: <ul style="list-style-type: none"> 9. Councillors are only able to claim travel from their “principal residence”; 10. General Manager to check the accuracy of the travel details i.e. kms 11. Councillors can only claim re-imbursement for an actual journey undertaken to perform their duties mentioned above. All details of all Councillor claims are published on Council’s website quarterly for public viewing. 	Completed.
040/20	24/03/20	<p>Use of Council Seal</p> <p>That Council:</p> <ol style="list-style-type: none"> approve the Mayor and the General Manager to affix the Council Seal in execution of Contract of Sale - 15 Riverleads Drive George Town. 	Awaiting a sale.
041/20	24/03/20	<p>Capital Works Program – Transfer of Surplus Funds to Water Cart Purchase</p> <p>That Council:</p> <ol style="list-style-type: none"> In accordance with section 82(5) of the Local Government Act 1993, approve the allocation of \$9,000 in savings within the 2019/2020 plant replacement program to provide \$29,000 for the purchase of the water cart – slide on. 	Completed.
042/20	24/03/20	<p>Gifting of Council Land – Woolcock Court</p> <p>That Council:</p> <ol style="list-style-type: none"> In accordance with resolution 131/19, gifts vacant land owned by Council in Woolcock Court known as LA038, Lot 501, PID: 7888524, to CatholicCare for the purpose of constructing affordable living units in accordance with the requirements of the “Regional supply of Housing Stage 2” requirements from the Department of Communities Tasmania; subject to: <ol style="list-style-type: none"> CatholicCare covering all costs associated with the development/s, including all road works, underground infrastructure and services, permits, approvals and conveyance costs; CatholicCare providing suitable means of ensuring the completed properties are not exempted from rates under current or future exemptions available to charitable organisations; CatholicCare provides amended façade designs to the satisfaction of Council Officers to provide for street appeal in the unit developments so as they present an appealing, socially inclusive and healthy living environment for their residents and surrounding community; CatholicCare confirming that priority be given to existing residents within the George Town municipality for social and affordable housing accommodation associated with the proposed dwellings; 	Objectors advised awaiting process to be complete. Solicitors drawing up agreement.

Min No.	Date	Motion	Action
		<ul style="list-style-type: none"> e. CatholicCare commitment to complete the development/s within two years of the agreement; and f. CatholicCare establishing an office for the purposes of support services within George Town township. <p>2. Advise the objectors in accordance with Section 178 of the Local Government Act TAS 1993.</p>	
043/20	24/03/20	<p>Gifting of Council Land – Franklin Street</p> <p>1. Approves the gifting of the land known as 122 Franklin Street, George Town (LA062, PID: 2526022) to CatholicCare by means of:</p> <ul style="list-style-type: none"> a) Returning of the vacant land to Department of Communities Tasmania (in accordance with s177 & 178 of the Local Government Act of 1993) for the purpose of transfer of title to CatholicCare, or b) At the direction and approval of Department of Communities Tasmania undertake an Section 84C Application under the <i>Conveyancing and Law of Property Act 1884</i>, removing the reversionary provision on the title allowing Council the ability to transfer the land to CatholicCare; <p>2. Advise the objectors in accordance with Section 178 of the Local Government Act TAS 1993.</p>	Objectors advised awaiting process to be complete. Solicitors drawing up agreement.
044/20	24/03/20	<p>Late Agenda Report – Draft COVID-19 Hardship Policy</p> <p>That Council adopts the Draft COVID-19 Hardship Policy.</p>	Completed.
GENERAL MANAGER			
350/12	19/12/12	<p>Landscape Management Plan Regent Square</p> <p>That Council recognises the sentiment of the motion and resolves to consult with the whole community in developing and adopting a landscape management plan for Regent Square that promotes the heritage values in harmony with the visual and environmental values and the cultural public use aspects of the Square.</p>	In progress. Part of a review of Draft Master Plan.
071/15	18/02/15	<p>Light Industrial Subdivision</p> <p>That the facilitation of an extended Light Industrial Subdivision be investigated by Council Officers and a brief presented to an elected members workshop.</p>	Included in the draft Bell Bay Structure Plan which has not yet been adopted. Officers are seeking to revisit the plan for adoption by Council.
072/15	18/02/15	<p>Extension of South Street</p> <p>That a report on the extension of South Street eastward to Old Bell Bay Road adjacent to the Council Depot and Thompson Avenue precinct be investigated and a brief presented to an elected members workshop.</p>	In Progress. Included in the Bell Bay Structure Plan.
110/15	18/03/15	<p>Economic Development</p> <ol style="list-style-type: none"> That Council receive and acknowledge the information contained in this report. That Council continue their efforts to facilitate and participate with key stakeholders towards furthering an economic prospectus initiative to outline the opportunities for economic, social and liveability development investment in this scenic and beautiful area of Tasmania. That Council progress these discussions with our political representatives and their agencies, private enterprises and our local community organisations. 	<p>Completed.</p> <p>Ongoing.</p> <p>Ongoing.</p> <p>Marketing/branding exercise to be undertaken in 2019/2020</p>

Min No.	Date	Motion	Action
319/15	19/08/15	Local Government Reform That Council: 1) Receive and note the information presented in this report; and 2) Agree to collaborate with participating Northern Councils to undertake a benchmarking process involving Councils in northern Tasmania which establishes a standardised evidence base providing data on both quantitative and qualitative aspects of operations and which additionally identifies from the data areas of potential for resource sharing and other collaboration between the Councils; and 3) Authorise the Mayor and General Manager to participate in these investigations and projects as outlined and in accordance with Council's resolutions; and 4) That George Town Council will continue to participate in the benchmarking/shared services investigation project with the four panel members as outlined or an expanded panel as agreed with the State Government and participating Councils.	Completed. In progress. In progress. Completed.
157/16	15/06/16	Notice of Motion – Policy No. 17 Disability Access Policy That General Manager bring to the next workshop of Council, Council Policy No. 17 disability access policy, and that this policy be workshopped with the staff on a whiteboard before going to the Council table for adoption by council.	In progress.
263/17	20/09/17	Local Government Reform – Northern Region Shared Services That Council: 1. Receive the Northern Tasmanian Councils – Shared Services Study Report prepared by KPMG; 2. That Council agrees to participate in the establishment of governance arrangements to the agreed outcomes of the Report; 3. Where financially and practically able, consider participation in the Shared Services Study Implementation plan process and undertake shared initiatives at a whole-of-region or sub-regional level; and 4. Notify the Minister for Local Government of Council's consideration of the study.	In progress.
025/18	21/02/18	Potential Council Land Sales That the following items be deferred to a workshop: (a) Sell Gerzalia Drive (PID 1737346) with proceeds from the sale to be invested into public open space within the community; (b) Sell 15 Riverleads Drive (PID 1723024) with proceeds from the sale to be invested into public open space within the community; (c) Offer for sale 30 Davies Street (PID 6450301) to adjoining land owners only due to the existing access issues and limited use as standalone parcel of land; (d) Sell 241 Agnes Street (PID 1931747) with proceeds from the sale to be invested into public open space within the community; (e) Offer for sale Gerzalia Drive (PID 2048374) to adjoining land owner due to limited development opportunity; (f) Offer for sale Gerzalia Drive (PID 1737346) with proceeds from the sale to be invested into public open space within the community.	In progress.
045/18	21/03/18	Potential Council Land Sales That the Council investigates an amalgamation of the titles of Gerzalia Drive (PID 2048374) to the adjoining land under private ownership.	In progress. Officers have written to surround land owners seeking an expression of interest in purchasing adjoining land.
182/18	21/11/18	Regent Square Playground That Council, in respect to the Regent Square Play Ground Project, resolves: (a) To deliver the project in two stages with stage 1 within the FY 2018/19 and stage 2 also within the FY 2018/19 should funding sources be raised or alternatively referred to the FY 2019/20 budget for consideration. The stages are as shown in the plan enclosed as <u>Attachment 5</u> . (b) That in accordance with Regulation 27 clause ix of the Local Government (General) Regulations 2015 that a public tender process is not undertaken for the purchase of the items of play equipment identified as items 1 – 6 and 10 – 12 inclusive in <u>Table 1</u> above (items listed in stage 1), given extenuating circumstances and unavailability of competitive tenders. Such purchase shall be in accordance with a quote received from the supplier 'Adventure+' dated 15 June 2018 enclosed as <u>Attachment 6</u> . Should stage 2 be undertaken in FY 2018/19 then the items mentioned above shall also include items 7, 8 & 9 in <u>Table 1</u> above (items listed in stage 2).	In progress.

Min No.	Date	Motion	Action
		<p>(c) That the projects identified in the FY 2018/19 Budget, as shown in <u>Table 2</u> above, be abandoned and such funds transferred to the Regent Square Playground project stage 1 and</p> <p>(d) That the income from the sale of public open space land (Agnes Street, Davis Street and Riverleads Drive) be allocated to fund construction of stage 2 works.</p>	
183/18	21/11/18	<p>Social Housing Given the above it is recommended that the Council inform Catholic Care that:</p> <p>(a) That the Council support in-principle an investigation into a joint venture to provide social and/or affordable housing; and</p> <p>(b) The stock of Council owned land as resolved by the Council for disposal at its July 2017 meeting, except for 241 Agnes Street, 30 Davis Street and 15 Riverleads Drive, be assessed for suitability as affordable housing lots. Should lots be identified as suitable then a further Council workshop report be presented for discussion; and</p> <p>(c) Housing Tasmania has a significant number of urban sized housing allotments within 2 subdivisions (although not conveniently located to business, community and community services) and 9 individual housing lots (likely to be suitable for social and/or affordable housing).</p>	In progress.
008/19	22/01/19	<p>Low Head Rookeries – 15 October 2018 Penguin Attack That the Council, in respect to the 20 December letter and recommendations tabled by the Parks and Wildlife Services on the Little Penguins attack at the Low Head Rookeries on 15 October 2018, resolves to:</p> <ol style="list-style-type: none"> 1. Work collaboratively with Parks and Wildlife on the implementation of the recommendations with their letter. 2. In the establishment of the 'Friends of Low Head Penguins' group that a member be an elected Councillor. 3. That the 'Friends of Low Head Penguins' group be requested to input into the following suggestions: <ol style="list-style-type: none"> a. Declaration of an area protected by a Section 19 (Dog Management Policy) Declaration. b. The desirability of gate-way signage at the start of the peninsula. c. Any radical approach to reduce risk to Penguins including exclusion of domestic pets from the protected areas. 	<p>In progress.</p> <p>Officers have attended multiple meetings with P&W and interested group. Friends of Low Head Penguin Group seeking to become branch of Wildcare Australia</p>
108/19	25/06/19	<p>Capital Works Program for the 2019/2020 Financial Year</p> <p>a) That the Capital Works program expenditure for the 2019/2020 financial year and the carry forward capital works as reported be approved and adopted; and</p> <p>b) Council does not incur any expenditure in regards to the Mountain Bike Trail and Regent Square Development Stage Two and beyond, capital projects until the funding deed with the Federal Government is signed for the full value of the application being \$4.4m and \$2.45m respectively.</p>	<p>Completed.</p> <p>In progress (as per resolution 146/19 to be listed).</p>
113/19	25/06/19	<p>Request for Annual Contribution – Just Cats That Council:</p> <ol style="list-style-type: none"> 1. Does not support an annual contribution of \$10,000 to Just Cats Tasmania. 2. Council discusses the development of its own cat management practices at an upcoming workshop. 	To be workshopped.
150/19	27/08/19	<p>Draft Community Consultation Framework That Council:</p> <ol style="list-style-type: none"> 1. Approve placing the draft Community Consultation Framework on public exhibition seeking community feedback; and 2. Receive a report informing Council of the outcomes of community consultation to consider for inclusion in a final Community Consultation Framework. 	<p>Completed.</p> <p>Completed.</p>
169/19	24/09/19	<p>Great Regional City Challenge Trial That Council:</p>	In progress.

Min No.	Date	Motion	Action
		<ol style="list-style-type: none"> 1. provide a financial contribution of \$2,120 to Community Led Impact Partnerships Pty Ltd (CLIP) for the delivery of a <i>Great Regional City Challenge</i> trial until 30 June 2021; and 2. a comprehensive report be provided from CLIP to all funding partners at the completion of the trial fully outlining the details of the challenge and assessing whether the project objectives have been achieved. 	
176/19	24/09/19	Council representation at the National Economic Development Awards That Council: <ol style="list-style-type: none"> 1. Endorse the attendance of the Mayor and the General Manager at the 2019 National Economic Development Awards; and 2. Receive a report from the Mayor or General Manager outlining the benefits to Council of attendance at the 2019 National Economic Development Awards at a future meeting of Council. 	Completed. Completed.
192/19	22/10/19	Proposal for the George Town Council Reconciliation Action Plan <ol style="list-style-type: none"> a) That Council supports pursuing reconciliation with the Aboriginal community; and b) Defers the creation of a reconciliation plan to be included in the next budget which will enable opportunity for further consultation. 	Completed. In progress.
005/20	28/01/20	2nd Quarter Performance Report – 1st October 2019 – 31st December, 2019 That Council: <ol style="list-style-type: none"> 1. Receives the George Town Council 2nd Quarter Performance Report 1st October 2019 – 31st December 2019; and 2. Provides public access to the report as Council's ongoing good governance. 	Completed.
006/20	28/01/20	Council Motions That Council <ol style="list-style-type: none"> (a) removes Council motions numbered 339/14; 046/18 and 026/19 from the Outstanding Council Motion list; and (b) update Council's Road Hierarchy documentation and continue to advocate for funding for priority projects including the Dalrymple Road and The Glen Road. 	Completed. Ongoing.
007/20	28/01/20	Request to Administer Funding from Future Impact Leadership Table That Council: <ol style="list-style-type: none"> 1. Agree to administer funds on behalf of the Future Impact Leadership Table and host Future Impact Leadership Table employee/s subject to: <ol style="list-style-type: none"> a. The development of an memorandum of agreement to the satisfaction of all parties concerned including Council's General Manager, the Department of Premier and Cabinet, Beacon Foundation/Collective Ed and the Future Impact Leadership Table; and b. Having received approval from the Treasurer to administer funds on behalf of the Future Impact Leadership Table to satisfy the requirements of section 73 of the <i>Local Government Act 1993</i>. 	Completed.
010/20	28/01/20	George Town Placemaking Committee Terms of Reference and Appointing a Member of Council Staff to the Placemaking Committee That Council: <ol style="list-style-type: none"> 1. Resolves to accept the amended Placemaking Committee Terms of Reference to include a staff member of the George Town Council as a non-voting member of the Committee effective 28th January, 2020 subject to the removal of the reference to the removal of Chair and committee members; and 2. Officers amend policy number 7 – Special Committees Policy to include the provision of process around the removal of chair and committee members. 	Completed.

Min No.	Date	Motion	Action
016/20	28/01/20	General Manager Performance Appraisal <i>As per resolution.</i>	Completed.
025/20	25/02/20	Greater Launceston Transport Vision and Work Plan That Council: 1. endorses the exhibition of the <i>Greater Launceston Transport Vision</i> and the <i>Greater Launceston Transport Vision Work Plan</i> for community consultation and seek community feedback over a period of four weeks. 2. endorses the use of an independent host site for the <i>Greater Launceston Transport Vision</i> and the <i>Greater Launceston Transport Vision Work Plan</i> community consultation process to provide a single contact point for the Greater Launceston community. 3. notes that copies of the <i>Greater Launceston Transport Vision</i> and the <i>Greater Launceston Transport Vision Work Plan</i> is available to Councillors on request to the General Manager under s 28D of the <i>Local Government Act 1993</i> . 4. endorses the release of the <i>Greater Launceston Transport Vision</i> and the <i>Greater Launceston Transport Vision Work Plan</i> to the public as part of a regional local government and State launch event planned for February or March 2020.	Completed.
026/20	25/02/20	Adoption of Regent Square Master Plan That Council: 1. Endorse the Regent Square Master Plan Issue C, dated 13 February 2020 as presented in attachment 1; I. the rotunda is retained in its current location identified as option A; and II. other elements and positions of features within the plan may be subject to change following detailed design.	
049/20	24/03/20	Late Item Agenda Report – Deferral of Meetings of Special Committees of Council and Audit Panel That Council: 1. Authorise the General Manager to suspend meetings of Special Committees of Council and the Audit Panel at the discretion of the General Manager for the duration of the declared state of emergency in Tasmania.	Completed.
050/20	24/03/20	Petition – Regent Square Rotunda Petition as Tabled at the 25th February 2020 Ordinary Council Meeting That no further action is taken in respect to the Regent Square rotunda petition received by Council 25 February 2020.	Completed.



George Town Audit Panel
Outstanding Actions as at 9th December 2019

Meeting Date	Action	Responsibility	Status
03.12.2019	The Tas. Audit Office benchmarking document to be presented to the next audit Panel meeting.	MCS&F	To be presented at the next Audit Panel meeting.
03.12.2019	That an update be provided to the Audit Panel meeting on Work Health and Safety at each Panel meeting.	MCS&F	Listed on the agenda for each Audit Panel meeting.

*Audit Panel meetings have been postponed due to the COVID19 Pandemic



Action Performance And Timeframe Report - Standard

George Town Council

camms**strategy**

Print Date: 22-Apr-2020

Applied Filters

Date Select: 01-Jan-2020 - 31-Mar-2020

Hierarchy: ORG Hierarchy

Hierarchy Level: Organisational

Hierarchy Node: Organisation

Action Filter: All

ACTION SUMMARY BY PERFORMANCE

2 OFF TRACK



2 MONITOR

44 ON TRACK


0 NO TARGET SET









Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
1.1.3.2 In partnership with NTDC implement Population Strategy initiatives including the development of a Welcome/Settlement Strategy	Meagan Bennett - Manager Liveable & Connected Communities	01-07-2019	30-06-2020	75	 GREEN	<p>1. Council is working with NTDC re MAKE IT TASMANIA web content initiatives (reviewed the website and gave lengthy feedback) for the municipality - Make it Tasmania which is a key promotional driver for the Northern Tasmania Population Strategy.</p> <p>2. Advised NTDC a list of new migrant municipal residents to contact for interviews as part of attraction strategy.</p> <p>3. Manager Liveable & Connected Communities is member of the NTDC Population Advisory Group</p>
1.2.2.2 Partner with KEEN to explore local employment initiatives.	David Richardson - Manager Works & Infrastructure	01-07-2019	30-06-2020	75	 GREEN	<p>Council has engaged KEEN partners to employ skilled short term appointments and has also employed a Horticultural Apprentice using the KEEN program.</p> <p>Through KEEN, Council has temporarily employed a number of workers displaced due to COVID-19 crisis.</p>





Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
1.4.1.2 Develop and implement a marketing strategy that considers municipal identify, branding, population, tourism and investment attraction.	Meagan Bennett - Manager Liveable & Connected Communities	01-07-2019	30-06-2020	75	 GREEN	Bell Bay Hydrogen Prospectus has been updated and to be relaunched by Minister Guy Barnett in China. FILT has received \$1M from Premier and additional \$350k from Collective Ed. to continue Community Pride (municipal branding) and other Strategic Growth Initiatives World Café has concluded with results to inform Interpretation Strategy, Ten Year Strategic Plan, Rating Strategy, Sports & Recreations Strategy, Community Pride and Place Making Initiatives. Manager Liveable & Connected Communities is member of NTDC Population Taskforce. Draft Events Strategy to be presented to Council in Q4, recruitment of Art, Culture & Experience Officer to occur in Q3 has been suspended due to COVID restrictions Community Pride work continues through sub group of FILT - draft report of recommendations due in April
1.4.1.3 Commence a marketing strategy for the mountain bike trail.	Meagan Bennett - Manager Liveable & Connected Communities	01-07-2019	30-06-2020	1	 GREEN	The GT MBT funding agreement doesn't have an allowance for marketing - a submission will be made to the 20/21 budget. Officers will also identify any other funding opportunities that maybe available through Tourism Tasmania and potential sponsorships.




Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
1.4.2.2 Participate in the review of the Greater Launceston Transformation Project.	Shane Power - General Manager	01-07-2019	30-06-2020	50	 GREEN	GM is member of Community and Business Advisory Group (CBAG) to the Launceston City Deal and member of the Greater Launceston Transformation Project Steering Group. The formal review of the city deal will commence in Q3 however CBAG have commenced review. No further progress has occurred since Q2 report. It is unknown what if impact COVID may have on this project at this stage.
1.4.2.3 Maintain participation in George Town Chamber of Commerce.	Meagan Bennett - Manager Liveable & Connected Communities	01-07-2019	30-06-2020	75	 GREEN	The General Manager attends Chamber of Commerce meetings on a regular basis providing a conduit between the local business community and Council. Council will work with the Chamber, regional partners, state and federal governments on potential economic recovery and stimulus initiatives in response to COVID.

Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
1.4.3.1 Continue to participate in the Bell Bay Advanced Manufacturing Zone sub-committee.	Shane Power - General Manager	01-07-2019	30-06-2020	75	 GREEN	<p>The General Manager continues to attend and a participate in Bell Bay Advanced Manufacturing Zone Sub Committee meetings including acting as chair when requested. The GM has also participated in a number of initiatives including representation at national economic development awards, connecting IoT in school programs with industry, collaboration on local capital works programs and job programs and has made ministerial (state and federal) representations with the Mayor regarding the future of South 32 at Bell Bay. Advocacy efforts have contributed to the State having identified Bell Bay as the preferred hydrogen precinct for Tasmania resulting in the development of a revised Bell Bay Hydrogen Prospectus launched in China by Minister Barnett in December. The TasInvest Bell Bay Industrial Precinct prospectus has also been updated and the GM and Mayor continue to meet and encourage prospective proponents to establish at Bell Bay.</p>





Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
2.2.2.2 Develop and implement a marketing and promotion approach for events and festivals that showcase the municipality and value adds to the Destination Action Plan.	Meagan Bennett - Manager Liveable & Connected Communities	01-07-2019	30-06-2020	75	 GREEN	Council has officer/s regularly attend DAP meetings to ensure collaborative efforts are made in the marketing and promotion of events and festivals. DRAFT Sponsorship Policy presented to Council at December workshop which aims to maximise exposure for the region when sponsoring and partnering events Identified multiple possibilities for larger events to increase intra and interstate visitation in the region (framework presented to Council in December) TARGA negotiations have concluded with TARGA deciding not to have GT as part of the event moving forward. This makes funding available for a different event that can deliver greater ROI for the municipality. Events Strategy being revised Q3. Arts, Culture & Experience Officer being recruited Q3
2.3.1.2 Review and implement full user agreements with all community groups and sporting clubs that use Council's facilities that improve the user experience, meet contemporary expectations of the groups, protect Council's assets and empower the user/community groups.	Cheryl Hyde - Manager Corporate Services & Finance	01-07-2019	30-06-2020	60	 AMBER	Draft user agreements have been presented to Council at workshop. Consultation with user groups commenced in Q3, further consultation will take place remotely in Q4 due to restrictions with COVID-19 pandemic.




Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
2.3.2.6 Following appropriate consultation; adopt the draft George Town Sports Complex Master Plan.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	25	 GREEN	Consultant has been engaged to develop Sports & Recreation Strategy and George Town Sports Complex Master Plan. Initial consultation has occurred as part of World Café. Work continuing with consultants and staff on draft development.
2.3.2.7 Develop and implement Sports & Recreation Strategy	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	Consultant has been engaged to develop Sports & Recreation Strategy and George Town Sports Complex Master Plan. Initial consultation has occurred as part of World Café and site inspections have occurred.
2.3.2.8 Revise the Disabled Access Policy	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	50	 GREEN	Draft is currently being reviewed, with a number of external publications having been researched. Draft is scheduled for presentation to Council at workshop in Q3 In reviewing this policy it has become apparent that the whole policy needs to be broadened to meet contemporary needs and expectations. this is currently underway
2.4.1.3 Consolidate relevant youth focused documents of Council into a single action plan/policy that drives a consistent and continual approach to developing youth within our region.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	0	 RED	not yet commenced. Youth Officer has resigned. Discussions to occur with Council in Q3 with regard to provision of ongoing youth development services





Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
2.4.1.4 Provide opportunities for young people to assist with the design and implementation of community events.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	0	 RED	not yet commenced. Youth Officer has resigned. Discussions to occur with Council in Q3 with regard to provision of ongoing youth development services
2.7.1.5 Continue to support the George Town Community Safety Committee.	Louise Dickenson - Executive Support and Governance Officer	01-07-2019	30-06-2020	75	 GREEN	The Office of the General Manager continues to provide administrative and governance support to the George Town Community Safety Committee.
3.1.1.6 Further explore options for recycling services and FOGO services including a rigorous education program relating to recycling.	David Richardson - Manager Works & Infrastructure	01-07-2019	30-06-2020	75	 GREEN	Recommended to exercise extension option of existing kerbside collection service discussed with Council at workshop. Report to Council scheduled for Q3. GM has been elected Chair of the NRWGMG. Workplan for NRWGMG for 2020 to include increased education sessions at GT primary schools. Budget allocation for FoGo investigations to be prepared as part of 20/21 budget process. Specification for new kerbside collection services contract currently being developed.
3.1.1.7 Partner with Tamar NRM on tree planting programs.	David Richardson - Manager Works & Infrastructure	01-07-2019	30-06-2020	75	 GREEN	Manager Infrastructure & Works currently developing program for Tamar NRM for potential sites and resident tree provision programs.




Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.2.2 Partner with Parks & Wildlife Services, Low Head Progress & Heritage Association and the community in general to develop and implement sustainable management practices and infrastructure to provide maximum protection of local wildlife from domestic and introduced feral animals.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	This partnership is underway with Council's Manager Development and Environment attending the Low Head Wild Care Group's (Friends of Low Head Penguins) meetings and participating in discussions and planning with the group. The replacement of fencing along Council leased land adjacent to the Pilot Station is being programmed in consultation with PWS to avoid penguin nesting period.
3.2.2.4 Develop a Heritage Site Strategy for all known heritage sites within the municipality.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	Consultant has been appointed with work well advanced on an Interpretation Strategy (inclusive of heritage strategy) with multiple consultations and research and a presentation to Council at workshop in December. A draft Strategic Frameworks and Themes has also been reviewed by the management team.
3.2.2.5 Record, respect and celebrate (where appropriate) cultural assets and stories within the municipality.	Meagan Bennett - Manager Liveable & Connected Communities	01-07-2019	30-06-2020	75	 GREEN	<p>Consultant has been appointed with work well advanced on an Interpretation Strategy (inclusive of cultural assets) with multiple consultations and research and a presentation to Council at workshop in December. A draft Strategic Frameworks and Themes has also been reviewed by the management team.</p> <p>Additionally attendance at local events to learn and engage</p> <ul style="list-style-type: none"> a) indigenous community members b) areas with significant cultural heritage and values






							<div><div>c) historical society members</div><div>d) develop a greater understanding regarding the European history and its significance at a local, state and national level</div><div>e) Attending events held by local community groups, as well as others like Landcare, Parks and Wildlife and Tamar NRM to gather information and knowledge to compile a comprehensive list of opportunities to celebrate cultural heritage and assets</div><div>f) Support of Mannalargenna Day - bus of local community members/Councillors and staff attended events</div><div>g) Regent Square Stage 2 development sought aboriginal elders consultation regarding the updated design post community consultation for the indigenous design inputs.</div><div>h) RAP proposal presented to Council</div><div>i) Presentation to Council workshop Annie Reynolds - Palawa Kani language program (dual naming)</div></div>
4.1.1.10 Prepare an integrated Asset Management Plan that includes all of Council's asset classes.	David Richardson - Manager Works & Infrastructure	01-07-2019	30-06-2020	100	<div><div><div></div><div></div><div></div></div><div>GREEN</div></div>	Integrated Asset Management suite of documents including strategy, policy and plans adopted by Council and implemented by officers.	

Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.1.11 Implement Council's capital works program including renewals of existing assets in line with contemporary asset management principles and Council's long-term financial plan with the aim of achieving 85% completion.	David Richardson - Manager Works & Infrastructure	01-07-2019	30-06-2020	75	 GREEN	62% of program complete, (excluding Regent Square Redevelopment and Mountain Bike Trail) with 88% of works completed within budget as at 31/12/19. Council has awarded significant contracts in December for Bridge works scheduled to commence in Q3.
4.1.1.12 Review operating mode of Council's Waste Transfer Station.	David Richardson - Manager Works & Infrastructure	01-07-2019	30-06-2020	100	 GREEN	Council in November resolved: 1. Continue to manage the operations George Town Council Waste Transfer Station; 2. Officers communicate to Council relevant impacts and opportunities resulting from changes in State and Federal waste policy.
4.1.4.3 Continue to upgrade access infrastructure at Council facilities.	David Richardson - Manager Works & Infrastructure	01-07-2019	30-06-2020	75	 GREEN	Program is underway with a number of projects having been completed.
4.1.5.4 Continue to provide an efficient animal control service promoting the amenity and safety of the community and animal welfare through maintaining current service levels.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	A new Community Compliance Officer has been appointed in Q3. Manager Development and Environment has also developed a responsible dog ownership education program which was launched across various media platforms in December. Performance of regulatory services is also included in quarterly performance reports to Council and made publicly available.




Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.5.5 Continue to work with other levels of government to develop better cat management outcomes.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	This is well progressed with Council's Manager Development & Environment actively involved in the development of a Northern Region Cat Management Strategy that will have it's first draft presented to a Council Workshop early in 2020. Council have received briefing on cat (and dog) management legislation proposed changes and status update of Northern Region Cat Management Strategy in November
4.1.5.6 Develop user friendly advice and guidance material that is readily available and understandable.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	Manager Development and Environment has also developed a responsible dog ownership education program which was launched across various media platforms in December.
4.1.5.7 Build on our relationships with other levels of government in managing the risks to wildlife, such as penguins.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	Manager Development & Environment continues to work with Parks & Wildlife Services and the Friends of Low Head Penguins Colony on local conservation initiatives. Council's EHO is collaborating with the Tamar Estuary & Esk River project team on marine health programs.

Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.5.8 Encourage healthy activity in the promotion of our region as a destination for taking a dog for a walk.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	Improved access to dog friendly sites has been updated on Council website Manager Development and Environment has also developed a responsible dog ownership education program which was launched across various media platforms in December. MACCA (Council's responsible dog ownership mascot) made his debut at the successfully held 'dogs Day Out' in George Town on 8th February
4.1.6.44 Continue to promote, implement and monitor public health standards through maintaining current service levels.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	this is an ongoing task that is continually being managed and reported on.
4.1.6.45 Continual improvement of our services through policy and procedural review.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	Council at its December meeting adopted new policy framework delineating Council and operational policies. Policies and procedures continue to be reviewed with many to be presented to Council in Q3 and Q4.
4.1.6.46 Acting in a timely manner on reports of environmental health concerns.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	this is occurring in a timely and efficient manner and is reported to Council (and public) as part of Quarterly (and Annual) Performance Reports Council now has additional service ability through our new Community Compliance Officer being qualified and able to support our contract EHO, providing a more timely response and better backup

Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.8.1 Continuing to provide a high level of public awareness, education and guidance of building health and safety matters.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	This is an ongoing role that is performed by councils EHO, Building Surveyor and Permit Authority Manager Development & Environment released support material following closure of local surveying provider. Council officers are continually working on service delivery improvements and support to our customers
4.1.8.2 Acting in a timely manner on reports of buildings, or building uses, that involve possible health concerns.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	This is an ongoing task that is reacted upon as and when required with breaches reported on our system and managed in accordance with the relevant legislation and good practice
4.2.2.3 Develop and implement a modern and engaging policy that encourages existing businesses to expand their services, encourages the outdoor eating culture and market type feel of a vibrant town.	Meagan Bennett - Manager Liveable & Connected Communities	01-07-2019	30-06-2020	75	 GREEN	Draft design for Regent Square Master Plan as presented to Council in December, provides for market spaces, pop up restaurants and multiple spaces for outdoor eating. The development of the Macquarie Street Precinct Plan scheduled to commence in Q3 will also provide for outdoor eating. Quick actions at the start of the Covid-19 saw Council staff proactively working with businesses to amend their Food Licences to help keep them trading

Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
4.2.2.4 Develop a Municipal Land Use Strategy that includes Precinct Structure Plans.	Rex Cassidy - Manager Development & Environment	01-07-2019	30-06-2020	75	 GREEN	This has commenced with a consultant appointed to assist in review of the Hillwood Structure Plan. The development of the George Town Structure Plan has commenced in Q3 with consultant appointed and work progressing. The development of Local Planning Provisions is well progressed with Council. having been briefed on multiple occasions.
4.2.2.5 Review asset management framework to ensure responsible and sustainable asset management.	David Richardson - Manager Works & Infrastructure	01-07-2019	30-06-2020	100	 GREEN	Asset Management Framework has been adopted by Council
4.2.4.1 Develop a Storm Water Management Plan that aims to improve water quality by renewing assets in line with water sensitive urban design principles where possible.	David Richardson - Manager Works & Infrastructure	01-07-2019	30-06-2020	75	 GREEN	Storm Water Management Plan has been drafted and presented to Council in second quarter. Scheduled for Council meeting for adoption in Q3
4.3.1.3 Commence construction of the mountain bike project.	David Richardson - Manager Works & Infrastructure	01-07-2019	30-06-2020	15	 AMBER	Executed deed of agreement received late October. Council has been briefed with project overview in December. EOI's to be called in early Q3. This project will run over two years.
5.1.1.4 Support the George Town Placemaking Advisory Group as a key consultative body.	Louise Dickenson - Executive Support and Governance Officer	01-07-2019	30-06-2020	75	 GREEN	Administrative support i.e. minutes and agenda and distribution of information for the Chair of the George Town Placemaking Advisory Group is being provided through the Office of the General Manager.

Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.1.5 Conduct the review of Council's Strategic Plan 2016-2026 (incorporating a community survey).	Brent Daire - Manager People, Performance & Governance	01-07-2019	30-06-2020	75	 GREEN	Initial Community consultation phase complete. Councillor and Leadership engaged. First draft complete and in review.
5.1.1.6 Develop a Consultation Framework.	Meagan Bennett - Manager Liveable & Connected Communities	01-07-2019	30-06-2020	100	 GREEN	Community Consultation Framework adopted by Council 26 November 2019
5.1.1.7 Conduct a review of Council's Rating Policy that includes extensive public consultation.	Cheryl Hyde - Manager Corporate Services & Finance	01-07-2019	30-06-2020	80	 GREEN	Review of the Rating Policy has commenced, a consultant has been engaged and has presented preliminary review to Council workshop. Consultant has participated in World Café. Council were presented with modeling at workshop during Q3, the review has been complete and a report will go to Council in May 2020 for endorsement.

Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
5.2.1.4 Introduce an across organisational quarterly performance reporting process.	Brent Daire - Manager People, Performance & Governance	01-07-2019	30-06-2020	100	 GREEN	Introduction of quarterly performance reporting to Council has commenced and is made publicly available. Templates and requirements have been established. Reports include executive summary on performance and activity report from the GM, Council resolution monitor, YTD progress on statutory reporting areas eg use of Council Seal, budget performance (now detailing capital works and variances from budget), WHS performance, planning and building activity, community events, regulatory compliance reporting, customer service performance reporting, organizational establishment and turnover, performance review compliance, Audit Panel actions and Annual Plan Action progress reporting. Q1 report received by Council. Q2 report listed for January meeting.
5.2.1.5 Ensure compliance with all governance standards and legislative requirements.	Brent Daire - Manager People, Performance & Governance	01-07-2019	30-06-2020	75	 GREEN	Policy governance framework adopted at December 2019 Council meeting. Framework in process of implementation.
5.2.1.6 Preparation of financial reports which meet Australian Accounting Standards and are verified by the Auditor General.	Cheryl Hyde - Manager Corporate Services & Finance	01-07-2019	30-06-2020	75	 GREEN	2018/2019 Financial reports completed and Audit opinion issued in September 2019. 2019/2020 Financial reports to be completed Q1 of 2020/2021.

Action	Responsible Officer	Start Date	End Date	% Complete	Performance	Progress Comments
5.4.1.63 Establish and implement a Risk Management Strategy.	Cheryl Hyde - Manager Corporate Services & Finance	01-07-2019	30-06-2020	75	 GREEN	A review of Council's Risk Management Register and Framework has been completed by third party with findings presented to Audit Panel. The findings are being used to inform the revision of Council's Risk Management Strategy, consultant has been appointed to complete the strategy and is scheduled to provide a report for the June Audit Panel Meeting.
5.4.1.64 Achieve best practice contract management in line with industry standards and AS4000.	Cheryl Hyde - Manager Corporate Services & Finance	01-07-2019	30-06-2020	100	 GREEN	AS4000 suite of contract documents have been implemented.



The entire contents of this document are subject to copyright with all rights reserved. All copyrightable text and graphics, the selection, arrangement and presentation of all information and the overall design of the document are the sole and exclusive property of CAMMS. Copyright © 2017 CAMMS. All rights reserved